

IFC Distance Education Committee
Minutes
October 10, 2019 - UL 2115G – 9:30 AM-11:00 AM

Attendees: John Gosney, Barb Friesth, Anna Lynch, Maggie Ricci, Rosa Tezanos-Pinto

Scribe: Rosa Tezanos-Pinto

I Call to Order

Meeting was called to order at 9:33 AM

I Online Teaching and Quality Matters

The October meeting was dedicated to online teaching and learning resources available for online course development and support structure for faculty who are teaching online. In addition to the online instructor's active participation, support, creation of activities for students to learn and work together and timely feedback, preparation on course design and online strategies is crucial. Terri Tarr, Director of the Center for Teaching and Learning (CTL), and Jeani Young, Principal Digital Learning Consultant at CTL, emphasized the importance of Quality Matters (QM) for this purpose.

QM is a faculty-centered peer review process designed to certify the quality of online and blended courses. As a leader in online education quality, QM has received national recognition. QM helps faculty develop, maintain, and review their own online courses. IU has purchased a license for QM which allows faculty across all IU campuses to use these tools and rubrics for review and improvement of their individual courses. For interested faculty, CTL can prepare QM informal and formal course reviews on request work with faculty on the steps to take to become a QM Peer Reviewer (APQMR plus 3-week online Peer Reviewer course from QM and be regularly teaching online). Terri and Jeani also referred to a special presentation, Quality Matters at IU: Applying the QM Rubric to Online Courses, scheduled for November 4 and 6, 9:30- AM-1:00 PM and December 20, 9:30 AM- 4:30 PM.

II Teaching Online Resources and CTL feedback on online teaching

CTL maintains current information in their Teaching Online Resources pages. Instructors could choose links according to their interest: a) Thinking about Teaching Online, b) Getting Started with Your Online Course, c) Developing Your Online Course, and d) Maintaining Your Online Course. Terri and Jeani took time to talk about online course module reviews, blended or flipped class reviews and both classroom observations and online course reviews. They also reminded the value of CTL Instructional Videos on Canvas, Kaltura, Zoom. CTL has also added a Dossier online course review to facilitate instructors' training.

CTL is currently working on a Flipped Class Boot Camp for late October-November. The Bootcamp is an 8-week intensive, interactive online course offered in the spring and summer session. Terri and Jeani informed the committee about the Advancing Teaching and Learning with Technology Symposium to take place on Friday, November 8, 2019 with Michelle Reed from the University of Texas at Arlington, as the Keynote speaker. Dr. Reed's topic will be "Transforming Higher Education with Open Educational Resources." Terri and Jeani also mentioned the Teaching and Learning in Hybrid Courses Faculty Learning Community to take place between September

2019 and April 2020. Individual consultations,
<https://ctl.iupui.edu/Services/Consultations>

III Follow up on CTL “The Forum” and “The Faculty Crossing”

“The Forum” is a CTL annual event targeted to associate faculty to discuss teaching issues and campus efforts to improve student learning. This year The Forum took place this past September. The Forum sessions emphasized discussions about the ways that faculty may increase student retention rates. Terri and Jeani also spoke enthusiastically about “The Faculty Crossing,” the new collaboration space for faculty and teaching staff that was inaugurated on April 29, 2020 and is already a success. Part workroom, part café, the Faculty Crossing provides a welcoming environment that promotes creativity and innovation.

IV Curriculum Enhancement Grants

Terri announced that the Curriculum Enhancement Grant applications were due on January 24, 2020. The Curriculum Enhancement Grant (CEG) provides faculty with technical and instructional support, time, and funds to implement projects designed to improve student learning. The grant supports a wide range of faculty projects involving either individual course development or broader curricular development in face-to-face, online, or hybrid formats. Projects may focus on either undergraduate or graduate/professional curricula.

IV Adjournment

Meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Rosa Tezanos-Pinto