

Minutes

IFC Distance Education Committee

October 14, 2014

9:00 a.m. – 11:00 a.m. NU 336 or via Videobridge 238999

Chair: Barbara Friesth

Present:

Applegate, Rachel (Informatics & Computing)

Dreifuerst, Kristina Thomas (Nursing)

Friesth, Barb (Nursing) **(Chair)**

Londino, Gina (Science)

Taylor, Nolan (Business)

Wang, Suosheng (PETM)

Gosney, John (VPIT) (Ex Officio)

Absent:

Fernandez, Eugenia (E&T)

Hook, Sara (Informatics & Computing)

Idrees, Muhammad (Medicine)

Mattson, David (Medicine)

McDonald, Brian (Liberal Arts)

Rees, Fred (E&T)

Roberson, W. Todd (Business)

Lemmer, Catherine (Law Library)

Bannatyne, Mark (Liaison from Technology Committee)

Rennels, Ken (Executive Committee Liaison)

Hundley, Stephen (E&T) (Ex Officio)

9:00 a.m. – 9:20 a.m.

- **Call to Order**
- **Introductions**
- **Approval of Agenda**
- **Scribe for the meeting—Rachel Applegate**

9:20 a.m. – 10:00 a.m.

Review committee Charge and Discussion of Future Topics/work of the committee

Committee charge

“This committee represents the IUPUI Faculty Council and administrative interests in programs of distance education, including those that involve collaboration with other institutions. The Committee coordinates its activities with those of the IUPUI Faculty Council Technology Committee, the Office of Professional Development, the Community Learning Network, the University Office of Distributed Education, and individual schools.”

This has some obsolete language.

Action: Rachel Applegate to determine with the IFC-EC¹ the process for revising

¹ Indianapolis Faculty Council Executive Committee

this. Probably will want to make language of particular offices more general.

Schedule a meeting with FCTC² and IUOnline / Barb Bichelmeyer

Action item: Nov. 11th: joint meeting. Chair of FCTC is to make arrangements with Dr. Bichelmeyer for attendance. Location: UL 1116 though it may change to a video-equipped room. **Barb Friesth** to work with Mark Bannatyne about location.

Agenda item: Determine who will review **proctoring solutions** There are two options currently, "lock down browser" for face to face, and "Monitor/Respondus" for test-takers at a distance, both through Canvas.

Agenda item: Determine who reviews **online program proposals.** If any IU campus proposes a new online degree/program, this affects all other campuses, but currently there does not seem to be a method of weighing in on what another campus is doing except at the Academic Leadership Council, the last step before the Trustees. (This is here because of the presence of Barb Bichelmeyer/IUOnline at this meeting).

Policies

Policies that pertain to distance education need to be brought to this committee, not just UITS-managed committees such as the "eLearning Design and Services" eDS (within the Learning Technology Steering Committee) and not just University Counsel.

Fees for online programs

Both policy and practice are unclear. Need to follow up with Barb Bichelmeyer or others.

Topics for 2014-2015

Probably will NOT meet in December. **Action:** Barb Friesth will schedule discussion on:

- * State authorization process
 - * ADA Compliance for distance education
 - * Canvas transition / functions of Oncourse
 - * Unizin Consortium roles/opportunities/plans
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10:00 a.m. – 10:20 a.m. Discussion about future meeting dates

Difficult to find a meeting time.

Action: Barb Friesth will communicate with committee members on available days/times (e.g. Tuesday mornings, or midday or afternoons) for spring.

**Future Meeting Date: (Tuesday, November 11th, location UL 1116)
Joint meeting with FC Technology Committee**

² Faculty Council Technology Committee

