

IUPUI Faculty Council Committee Annual Report 2011-2012

Committee Name: IUPUI Faculty Affairs Committee

Chair: Sara Anne Hook

Members: Members with Term Expiring June 30, 2012

Beckstrand, Jan (Nursing)
Chen, Yaobin (Engineering & Technology)
Garetto, Lawrence (Dentistry) – on sabbatical, 2011-2012
Jamison, Sharon (Education)
O’Bryan, Ann (University Library)
Hook, Sara (Informatics) (**Chair**)
Hornback, Sally (Liberal Arts: English)
Wittberg, Patricia (Liberal Arts: Sociology)
Yost, Robert (Science)

Members with Term Expiring June 30, 2013

Babler, William (Dentistry)
Frank, Mary Ann (E&T)
Hawley, Dean (Medicine)
Jones, Steve (Business)
Lahiri, Debomoy (Medicine)
Laucella, Pamela (Journalism)
McGrew, John (Science)
Miller, Steven R. (Law) – left IUPUI in January 2012
Rothenberg, Jeff (Medicine)
Walker, Marquita (Social Work)
Wokeck, Marianne (Liberal Arts: History) – on sabbatical, Fall 2011

Liaisons for 2011-2013 (or Ex Officio)

Applegate, Rachel (**Executive Committee Liaison**)
Sukhatme, Uday (IUPUI Administration: Academic Affairs) (**Administrative Liaison**)
Fisher, Mary (IUPUI Administration: Academic Affairs) (**Dean of the Faculties Liaison**)

Action Items:

Action Item(s)	Status
Update faculty contracts/offer letters upon promotion or changes in responsibilities	Sample amendment forms submitted to Mary Fisher and Jack Windsor. <u>Recommendation:</u> FAC recommends that these amendments be used when there are substantial changes to a faculty member's role or duties and that this be incorporated into the annual review/reappointment process.
Student evaluation of teaching (a joint effort between FAC and PRAC).	A variety of documents were forwarded to Mary Fisher and Jack Windsor. Bob Yost has a comprehensive report with all of the documentation.
Reviewed draft information policies: ISPP-26 and ISPP-27	FAC members reviewed; comments forwarded.
Changes to campus vita format	Chair continued to receive emails of concern about this. <u>Recommendation:</u> Whenever there is a change to these forms and templates, it should be done in consultation with the schools and school faculty representatives.
Post-tenure review	This issue was raised recently as part of a package of issues with faculty, including those with ongoing medical issues, those who are unproductive and emergency situations. However, FAC members noted that this was not the intent of IUPUI's current post-tenure review process, which is designed to help faculty reenergize their careers. The chair recently gave a presentation on post-tenure review at a national conference and forwarded her paper to FAC members. <u>Recommendation:</u> FAC should continue to monitor this issue.
Recognition of Honors College into the IFC	Tabled because of all of the proposed organizational changes at IUPUI (SLIS, Informatics, etc.) that involve many schools and thus impact their representation on IFC.

Action Items to be carried over to 2012-2013:

Action Item(s)	Status
Review and shorten the “Statement of Faculty Work (from 1996)”	Draft circulated to FAC members, Mary Fisher, Uday Sukhatme, Joe Scodro. Subcommittee and FAC will work on finalizing this in fall 2012. <u>Recommendation:</u> It was agreed that every school at IUPUI should have a faculty workload policy and that these policies should be readily available to faculty members.
Faculty behavior policy for chairs and deans dealing with faculty who have behavioral issues	Larry Garetto was on sabbatical leave during 2011-2012. Most recent communications indicated that a document is nearly ready. Marianne Wokeck and Pat Whitberg will assist in finalizing these materials in early fall.
Discuss the grievance process and the Board of Review procedures with the Constitution and Bylaws Committee. There are procedures outlined in the policy that are not followed – and the policy may not accurately reflect how the BoR conducts itself (selection of the chair for example).	Continue working on this issue.
Faculty Academic Misconduct: The Academic Handbook makes reference to this, but the procedure of how to deal with it is not clear. The FAC is to identify procedures	This will be facilitated now that the revisions to the Code of Student Conduct are completed.

Suggested new action items for 2012-2013:

Action Item(s)	Status
Create new rank of Teaching Professor, with a three-tier rank system	Discussed by FAC; referred to Mary Fisher and Jack Windsor

Please attach any completed documents, minutes, or recommendations made by your committee during this report year. One copy of this report and supporting documents will be sent to the IUPUI University Archives.

Report due: June 30, 2012

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***Preferred submission method is via email.**