

IUPUI Faculty Council Committee Annual Report 2014-2015

Committee Name: Faculty Handbook Committee

Chair: Judith Wright, Kelley School of Business

Members: Patricia Capps, School of Dentistry; Jennifer Hehman, University Library; Kim White-Mills, School of Liberal Arts; Gina Yoder, School of Education; Ron Wek, School of Medicine; Melissa Lavitt, *Ex Officio*, Academic Affairs; Karen Lee, *Ex Officio*, Faculty Council Coordinator; Kristi Palmer, Executive Committee Liaison

Action Items:

Action Item(s)	Status
<ul style="list-style-type: none"> • Completed revision of timeline for approving the supplement. 	<ul style="list-style-type: none"> • Presented to the IFC 10-7-14.
<ul style="list-style-type: none"> • Revise the IUPUI Faculty Guide to reflect the Indiana University change from the IU Academic Handbook to a University Policies website. <ul style="list-style-type: none"> ➤ Conduct an intensive review of the IUPUI Faculty Guide to provide links to the appropriate Indiana University Policies. ➤ Apply numbering system to the IUPUI Faculty Guide as was used in the previous online version of the IU Academic Handbook. 	<ul style="list-style-type: none"> • Completed.
<ul style="list-style-type: none"> • Review the IUPUI Faculty Guide and bring it into conformance with The Chicago Manual of Style and IU Style Guide, including updating of titles and other miscellaneous grammar and style content. 	<ul style="list-style-type: none"> • Completed.
<ul style="list-style-type: none"> • Confirm reliable annual archiving process with IUPUI University Library. 	<ul style="list-style-type: none"> • Completed.
<ul style="list-style-type: none"> • Revise charge to the Committee to change its name to the Faculty Guide Committee and to remove references to the former IU Academic Handbook. 	<ul style="list-style-type: none"> • Passed at 5-5-15 IFC meeting.

Action Items to be carried over to 2015-2016: The Committee has none.

Action Item(s)	Status

Suggested new action items for 2015-2016:

Action Item(s)	Status

Please attach any completed documents, minutes, or recommendations made by your committee during this report year. One copy of this report and supporting documents will be sent to the IUPUI University Archives.

Report due: June 30, 2015

**Submit to: Karen Lee
Faculty Council Office
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