

9:30 a.m.      Call to Order

Diane Sturek, Chair

**Members present**

Marta Anton, Kim Donahue, Deborah Keller, Anita Morgan, Megan Musgrave, Diane Sturek

**Members absent**

Natasha Flowers, Suzann Lupton, Jim Marrs, Gemmicka Piper, Ian Sheeler, Charlotte Westerhaus-Renfrow, Zebulun Wood, Emily Walvoord, Molly Connor, Alexandria Murphy, Jason Spratt, Eric Weldy

**Introduction of new members present**

**Review and approve minutes from the October meeting**

**Revised and approved the following proposals/recommendations:**

**Use of the Student Engagement Roster**

1. Faculty should be informed of their responsibility to provide student feedback. Research shows that receiving feedback on their coursework improves students' success and retention rates. By reporting feedback methods via the Student Engagement Roster, faculty help the University track its progress toward these goals.
2. The University should explore ways to integrate the Canvas gradebook with the Student Engagement Roster.
3. Use of the Student Engagement Roster is required for the University to have documentation regarding whether enrolled students are attending class. The committee recommends that faculty be required to complete the Student Engagement Rosters at least once per semester to report attendance.
4. Faculty should provide feedback to students. Feedback can be provided to students individually through the Student Engagement Roster, Canvas, written comments or other methods. If faculty provide feedback using a method other than the Student Engagement Roster, faculty should have the option to "opt out" of the Student Engagement Roster with an explanation of how they provide feedback to students.

**Permanence of a grade given as the result of academic misconduct (working with Academic Affairs Committee)**

*"If the penalty for academic misconduct is an F for the course the grade will be considered permanent and not able to be replaced."*

Additional points:

1. Faculty should consider the grade level of the student and the importance of the assignment when assigning consequences for academic misconduct.
2. All other grades are replaceable.

Note: This policy was forwarded to Peggy Lee for consideration of the Academic Affairs Committee on 11/14/19.

**Missed class policy for athletes**

The Athletic Affairs Committee would like to amend the current attendance policy to include university sponsored programs as excused absences. These university sponsored events would be limited to authorized, pre-scheduled events. The Athletic Affairs Committee would like our comments on this proposal.

Discussion of this policy included the following:

- Encourage a culture of support and reasonable accommodation of student athletes regarding absences due to participation in University sponsored athletic events.
- Recommend that faculty receive notice in advance of the start of the semester of potential absences of student athletes registered in the course.
- Encourage the student athlete to work with individual faculty members in advance of missed classes.
- The use of the term "university sponsored events" is problematically vague and should be further defined.

**University Faculty Council (UFC) Consensual Relations Task Force policy**

After some discussion of the wording and content of the proposal, the committee decided to table further discussion to a future meeting. More time is needed to research and review the proposal.

**Representative at IUPUI Faculty Council Meetings**

Marta Anton agreed to represent the committee at Faculty Council Meetings.

**Adjourn 10:45**