IUPUI Faculty Council Technology Committee
January 14, 2014

Minutes

Members Present: Rachel Applegate (executive committee liaison), Tina Baich, Brenda Burk, Barbara Friesth (chair), Andrew Gavrin, Ahmed Ghoneima, Anastasia S. Morrone (administrative liaison), Fred Rees, Kathryn Thedwall, Theresa Walsh (meeting recorder), Ken Wendeln, Elizabeth Whipple

Members Absent: Mark Bannatyne, James Clack, Michelle Roberts, LaQuia Walker

Guests: John Gosney, Faculty Liaison, Learning Technologies

Agenda:
1. Call to Order and Introductions
2. Review and Approval of the Agenda
3. Review and Approval of the October 8, 2013 Minutes
4. Review and Approval of the November 12, 2013 Minutes
5. Update from Learning Technologies Steering Committee (LTSC)
6. Update from FC Distance Education (DE) Committee
7. Chair's Report
8. eTexts
9. Review of Deans' Responses to Inquiry Regarding Student Technology Fee (STF) Transition
10. Action Items
11. Other Business
12. Adjournment

Materials:
- Campus eText Summary Data: Spring 2012 – Spring 2014
- Summary Report Regarding the Impact on Units from the Transition of Student Technology Fees

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1. *Call to Order and Introductions.* The meeting was called to order at 9:00 a.m.
2. *Review and Approval of the Agenda*. The January 14, 2014 agenda was reviewed and approved.
3. *Review and Approval of the October 8, 2013 Minutes*. At the November 12, 2013 FCTC meeting, the FCTC members agreed to revise Item 3 and Item 4 in the October 8, 2013 minutes. The revised October 8, 2013 minutes were reviewed and will be revised as follows: the second sentence in Item 4 is to read "The campus centers for teaching and learning have responsibility for effective communication of software that impacts teaching and learning (e.g. Turnitin, Adobe Connect, and software that interfaces with Oncourse)." The minutes were accepted with the above change.
4. *Review and Approval of the November 12, 2013 Minutes*. The November 12, 2013 minutes were reviewed and approved.
5. *Update from Learning Technologies Steering Committee*. N/A
6. *Update from FC Distance Education Committee*. N/A
7. *Chair's Report*. Barbara Friesth reported on the following:

   a. A change occurred since the November 12, 2013 FCTC meeting when Endnote was on the agenda. The Bloomington campus became aware that Endnote was disappearing. A collaborative effort between UITS, Bloomington, and IUPUI will provide an enterprise license for Endnote for all Indiana University campuses.
   b. The Oncourse Priorities Committee (OPC) met since the last FCTC meeting. The OPC will meet early this spring to prioritize existing issues for development. Some development hours are available. Development will commence after late spring. At the November 12 FCTC meeting, the FCTC members suggested that some Oncourse users be watched to see what it

is like as they work with their own course sites. Since then, two FCTC members, Ken Wendelyn and Andy Gavrin, have been videotaped to see how they use Oncourse.

8. *eTexts*. Anastasia Morrone introduced John Gosney, a Faculty Liaison who is transitioning over to take on greater responsibilities with the teaching and learning centers. John Gosney will discuss: a) What the usage looks like (see handout); b) what is planned; and c) what suggestions does the FCTC have regarding eTexts. John Gosney distributed a handout, "Campus eText Summary Data: Spring 2012 – Spring 2014." John Gosney is very familiar with eTexts. He is making internal changes to help support the initiative; he has pulled together a team. The central issue is communication. Currently there is an eText website; an eText listserv; and during fall 2013 they took an eText roadshow to each campus. The FCTC members discussed eText and had the following suggestions:
    a. Help faculty start thinking about eTexts for the next semester sooner; communicate with the staff who help faculty order the books
    b. Have a book fair for the publishers with all the IU eTexts
    c. Provide one stop shopping for all book ordering; coordinate with the Barnes and Noble bookstore
    d. Provide quick FAQs about eTexts, like an eTexts myth-busters; put information on a card in the teaching centers; hand the card out at Faculty Council; deliver cards to buildings and have them distributed to the mailboxes
    e. Talk about eTexts at the Faculty Council.

9. *Review of Deans' Responses to Inquiry Regarding Student Technology Fee (STF) Transition*. Barbara Friesth distributed the Summary Report Regarding the Impact on Units from the Transition of Student Technology Fees. The transition was completed last summer, 2013. The message to deans was sent in the fall requesting input from the schools on the impact of the transition of the student technology fees from individual units to UITS. A four-person task force from the FCTC reviewed the data. Benefits were: printing for undergraduate students, the testing center, and IUAnyWare. Challenges included: loss of disciplinary specific software and hardware, registrar-controlled scheduling of specific rooms that had formerly been scheduled by the unit, and some very specific requests. UITS has reached out and had an impact. Draft language directing students to Oncourse resources was circulated among the FCTC members. The registrar agreed to include the message on the Welcome to IUPUI homepage and in the welcome email for future semesters. Anastasia Morrone reported on some of the specific requests from units: a) the School of Liberal Arts relocated a large-format printer; b) other schools expressed challenges with some software; UITS contacted the schools and will revisit this to get the software into the build; c) there was a request for 3-D printing; UITS is working with Herron on what they might do to partner in this; d) University College needed help with how they handle orientation; UITS met with them and they are happy with the resolutions. This was an opportunity to get a lot done fast; it garnered good will across the board. An FCTC member suggested that the students be checked in with regarding how they feel about the student technology fee. The FCTC members agreed that things have worked out well with good communication.

10. *Action Items*. N/A
11. *Other Business*. N/A
12. *Adjournment*. The meeting adjourned at 10:23 a.m.

Action Items
- Review status of funding for new testing center (9/10/2013, Anastasia Morrone; revisit status)
- Review status of updates to FLAGS (Fostering Learning, Achievement, and graduation Success) System (planned enhancements from Summer 2013)
- Review survey data from Schools regarding use of Endnote (11/12/2013)
- Review status of end-user evaluation of Unicom services and deployment of clearly identified emergency phones (Dennis Cromwell; Barbara Friesth)
- Review updates to the Research File System (RFS)
- Complete summary of student technology fee (STF) impact on units, (Barbara Friesth, 1/14/2014)
- Conduct joint meeting of Distance Education Committee with IU Online Office leadership

2013 – 2014 Topics

- Follow up on Oncourse; statistics and reporting features for administrators in Oncourse (11/12/2013)
- Follow up on Next.IU.edu pilots
- Communication: What does the new communication model related to technology look like in the future
- Technology Transition: Would like a steady approach to technology transition (rather than shutting off and starting new) (10/8/2013)
- Campus, university, and statewide report on faculty usage of technology
- Adoption rate of IUanyWare
- Usage data
- Update on *Empowering People*, the second IU IT Strategic Plan, to include some discussion of what the existing assessment process is; implementation plans for all 72 action items
- New facilities (Big Red II, Data Capacitor II) and other new services

Next Meeting: Tuesday, February 11, 2014, 9:00 a.m. – 11:00 a.m., UL 2115E

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Prepared by Theresa Walsh and Barbara Friesth.