

IUPUI Faculty Council Committee Annual Report 2017-2018

Committee Name: Faculty-Staff Relations (also Staff-Faculty Relations)

Chair = co-chairs: Marianne S. Wokeck and Aaron T. Fields

Members: **Whitaker**, Liz <whitakea@iu.edu>; **Nguyen**, Tuan Hoanh <thnguyen@iupui.edu>; **Mosier**, Lindsey Lynn <lmosier@iu.edu>; **Allgood**, Kacy Lynn <allgoodk@iu.edu>; **Daniels-Howell**, Todd J. <tjdaniel@iupui.edu>; **Idrees**, Muhammad T <midrees@iupui.edu>; **Jafari**, Maymanat M <mmjafari@iupui.edu>; **Moffett**, Paul Joseph <pamoffet@iupui.edu>; **Murphy**, Miriam Ann <mimurphy@iupui.edu>; **Phillabaum**, Melinda L <mphillab@iupui.edu>; **Miller**, Leslie L <lesmille@iupui.edu>

Action Items:

Action Item(s)	Status
Discussion: communication across campus, including all units and positions	ongoing
Review of bylaws, including policies and procedures for staff under circumstances of reorganization (IFC has policies and procedures pertaining to faculty under circumstances of reorganization; there are no equivalent policies and procedures pertaining to staff)	ongoing
Pedestrian safety on campus and entering and exiting campus (Margie Smith-Simmons is leading that initiative and has worked with the committee)	ongoing

Action Items to be carried over to 2018-2019:

Action Item(s)	Status
All three items listed above carry over to 2018-2019	

Suggested new action items for 2018-2019:

Action Item(s)	Status

Please attach any completed documents, minutes, or recommendations made by your committee during this report year. One copy of this report and supporting documents will be sent to the IUPUI University Archives.

Report due: June 30, 2018

Submit to: Karen Lee
Office of the Faculty Council
klee2@iupui.edu

Good morning Lisa and Marianne,

Yes, please send an outlook invitation! Have a good weekend as well.

Thank you,
Aaron

From: Wokeck, Marianne S.
Sent: Friday, January 05, 2018 9:33 AM
To: Elko, Lisa <lelko@iu.edu>; Fields, Aaron Tyler <aatfield@iupui.edu>
Cc: Wokeck, Marianne S. <mwokeck@iupui.edu>
Subject: Re: Staff Relations Committee

Lisa and Aaron,

Thanks so much, Lisa! If Aaron is alright with it, I will send an outlook invitation to the staff and faculty members of the committee this afternoon. Of course, I am fine, if Aaron wants to do it (the faculty members are listed in the first e-mail of this string.

May both of you have a good weekend and stay warm and healthy as the winter weather has us in its grip.

Marianne

From: "Elko, Lisa" <lelko@iu.edu>
Date: Friday, January 5, 2018 at 8:51 AM
To: Marianne Wokeck <mwokeck@iupui.edu>
Subject: RE: Staff Relations Committee

Marianne,

Good morning! Yes, I enjoyed my two weeks off and feel rejuvenated...at least for the time being. ☺ I hope you had a Happy Holiday as well! I spoke with Aaron and he is available at 2pm on Jan. 16. I have reserved University Library 1126 (I chose the library because there is no charge). Let me know if you need anything else. Thanks and Happy Friday!

Lisa

From: Wokeck, Marianne S.
Sent: Thursday, January 4, 2018 10:51 AM

To: Elko, Lisa <lelko@iu.edu>
Cc: Wokeck, Marianne S. <mwokeck@iupui.edu>
Subject: Re: Staff Relations Committee

Lisa,

I hope you had a wonderful holiday break and that you are off to a good start in the new year!

I am finally getting my act together, again, in an effort to call a meeting of the Staff Relations Committee. As before, Lisa, can you ask Aaron if he is available on Tuesday, 16 January 2018, 2 pm, and, if so, can you find a room for the meeting?

There are two agenda items: pedestrian safety on campus and the review of SC and FC policies with regard to their alignment in instances where they are similar or overlap or should be coordinated.

I will invite the faculty members as soon as I have word from you that Aaron is alright with the date (or suggests another one) and ready to sent invitations to the staff members on the committee.

On a different point: I did receive your invitation to the EC meeting on Wednesday, which I will decline but I ask you to report that a meeting for the Staff Relations Committee is in the works.

On yet another point: Thank you and all of the Staff Council colleagues for their Christmas and New Year's wishes (a very nice picture of the EC!) and, also, for the card recognizing my retirement.

With gratitude and best wishes,

Marianne

Marianne S. Wokeck, PhD
Chancellor's Professor emeritus of History
Senior Fellow, Institute for American Thought

IUPUI
902 W. New York St.
Indianapolis, IN 46202
E-mail: mwokeck@iupui.edu

From: "Elko, Lisa" <lelko@iu.edu>
Date: Tuesday, November 14, 2017 at 11:48 AM
To: Marianne Wokeck <mwokeck@iupui.edu>
Subject: RE: Staff Relations Committee

Marianne,

Aaron is available and I have reserved a room at the Campus Center CE 309 for Nov. 28 from 3-4pm.

For now, please invite the following from SC:

Aaron Fields – aatfield@iupui.edu

Liz Whitaker – whitakea@iu.edu

Tuan Nguyen – thnguyen@iupui.edu

Lindsey Mosier – llmosier@iu.edu

Lisa Elko – lelko@iu.edu

Lisa

From: Wokeck, Marianne S.
Sent: Tuesday, November 14, 2017 8:03 AM
To: Elko, Lisa <lelko@iu.edu>
Subject: Re: Staff Relations Committee

Thanks, Lisa! That is much appreciated,

Marianne

Marianne S. Wokeck, PhD
Chancellor's Professor of History
Director, Institute for American Thought

IU School of Liberal Arts
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Fax: +317 274.2170
E-mail: mwokeck@iupui.edu

On Nov 14, 2017, at 7:57 AM, Elko, Lisa <lelko@iu.edu> wrote:

Marianne,

Actually, Aaron Fields is the chair of this committee this year. I have reached out to him to see if he would be able to make this time.

I will let you know ASAP.

Thanks!

Lisa

From: Wokeck, Marianne S.

Sent: Monday, November 13, 2017 3:46 PM

To: Elko, Lisa <lleko@iu.edu>; Lee, Karen <klee2@iupui.edu>; Beach, Kristy Ann <beachka@iu.edu>

Cc: Wokeck, Marianne S. <mwoeck@iupui.edu>

Subject: Staff Relations Committee

Dear Lisa and Karen,

I am getting in touch because i need your help: I have been remiss in calling a Staff Relations Committee meeting. It is high time since there is a charge to the committee to discuss and develop recommendations focused on pedestrian safety on campus. Following is the list of committee members that I have from last year. They may have changed—hence my asking you for help.

Also, Kristy Beach is the co-chair and I wonder whether a meeting on Tuesday, 28 November 2017, 3-4 pm would work for her. If so, Lisa, can you find a room in which to meet. Once the meeting date and the committee members are set, I will send an invitation with an agenda.

I appreciate your help in this matter,

Marianne

Jodie Bailey
Tony Bernard
Aimee Brough
Marlene Cox
Lisa Elko
Tara Hobson-Prater*
Karen Lee*
Jamie Linville*
Julia Rodgers
Mary Westerbeck
Liz Whitaker
Kacy Allgood
Todd Daniels-Howell
Muhammad Idrees
May Jafari
Leslie Miller
Paul Moffett
Miriam Murphy
Melinda Phillabaum
Marianne Wokeck

Marianne S. Wokeck, PhD
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Friday, January 12, 2018 at 12:56 PM

Hi Marianne,

Thank you for sending the invite and coordinating the meeting! I wanted to inquire about inviting Margie Smith-Simmons to the meeting. Margie is the new Associate Vice Chancellor for Finance and Administration and one of her many charges is to develop and implement new policies and procedures to improve pedestrian safety on campus. She is looking to gather representatives to form a committee. Let me know your thoughts!

Thank you,
Aaron

Thursday, January 18, 2018 at 12:15 PM

Good morning all,

Please see the list of questions/ ideas below regarding our discussion on pedestrian safety around campus. Thank you!

1. Is there opportunity to provide pedestrian safety education during student and new employee orientations?
2. How can we assist or how do you envision our respective roles as committees to improve pedestrian safety on campus?
3. Is there an update on any discussions regarding the speed limit on campus?
4. Are there signage opportunities on/ around campus to improve awareness/ behavior of pedestrians around heavy traffic intersections/ streets.
5. Is the master plan reflective of pedestrian safety? Additional walking paths, safer bike lanes, improved safety protocols/ implementations at crosswalks, etc.

Aaron

-----Original Appointment-----

From: Elko, Lisa

Sent: Tuesday, January 16, 2018 4:00 PM

To: Elko, Lisa; Wokeck, Marianne S.; Fields, Aaron Tyler; Smith-Simmons, Margie; Whitaker, Liz;

Nguyen, Tuan Hoanh; Mosier, Lindsey Lynn; Allgood, Kacy Lynn; Daniels-Howell, Todd J.; Idrees, Muhammad T; Jafari, Maymanat M; Moffett, Paul Joseph; Murphy, Miriam Ann; Phillabaum, Melinda L; Miller, Leslie L

Subject: Staff/Faculty Relations Committee Meeting

When: Wednesday, February 14, 2018 3:00 PM-4:00 PM (UTC-05:00) Eastern Time (US & Canada).

Where: UL 1116

Sorry for another email. I updated the room to UL 1116. Thanks.

Good afternoon!

A small group of staff and faculty met today for the Staff/Faculty Relations Committee meeting. The focus of our conversation was pedestrian safety on and around campus. Several questions, thoughts, and ideas were posed and Aaron Fields will assemble the list and send them to all. We have invited Margie Smith-Simmons, AVC for Finance and Administration, to the next meeting for further discussion on this important topic.

Hope as many of you can make it as possible!

Thanks.

Lisa