

Proposed Changes to the IUPUI Faculty Council Bylaws

Revisions to IFC Committee Charges

Constitution and Bylaws Committee

April 5, 2022

The following committee charges have been revised by each committee and approved by the IFC Executive Committee. The Constitution and Bylaws Committee brings them to the Faculty Council to approve the following changes to the bylaws. To amend the bylaws a first read will occur at the April 5 IFC meeting followed by a vote at the May 5 meeting.

BYLAW ARTICLE III. COMMITTEES OF THE FACULTY

Section A. Committee on Committees

1. Composition. The Committee on Committees shall be composed of the members of the Executive Committee of the Faculty Council.
2. Responsibilities. The Committee on Committees shall:
 - a) determine the size, appoint the members, and designate the chairs of each standing committee of the faculty, except as provided otherwise by the Constitution or the Bylaws. At least one member of each standing committee shall be a member of the Faculty Council, and no committee shall have a majority of its members appointed from the same academic unit. To facilitate year-to-year transition, the Committee on Committees may designate that a standing committee will have staggered co-chairs, each serving two-year terms;
 - b) specify the terms of service of each person appointed to a standing committee, provided that no appointment shall be for a term exceeding two years, and that no person shall be eligible to serve more than three terms consecutively on the same committee;
 - c) make recommendations to the Council concerning the establishment of new committees, abolition of existing committees, or modification of the charge to any committee; and,
 - d) solicit and receive from the faculty, nominations for committee appointments, provided that the nominees shall have indicated their willingness to serve if appointed.

Section B. Standing Committees

The standing committees of the faculty shall be:

1. Academic Affairs. This committee shall make recommendations to the Council on matters relating to general, not school specific, educational curriculum matters, establishing and revising academic calendars, degree formats, graduation requirements, the academic structure of IUPUI, and other related matters. This committee shall act in alignment with the diversity, equity, and inclusion strategic priorities of IUPUI. The Executive Committee of the IUPUI Faculty Council may appoint one or more students as non-voting members of the standing committee. The Executive Committee of the IUPUI Faculty Council shall make this appointment based on nominations submitted by the Undergraduate Student Government and Graduate Student Organization.
2. Athletic Affairs. This committee participates in the development of general athletics policies related to academic matters, team competition, and practice schedules within the scope of athletics conference and association rules. The committee collaborates with administrators, coaches, and staff to promote diversity, equity, and inclusion within athletics and ensure appropriate educational opportunities on these subjects are offered to IUPUI student athletes. The committee participates in the approval of plans for addition/elimination of sports and plans for significant modification of athletics facilities.

The Chancellor shall appoint the IUPUI Athletic Affairs Committee on the recommendation of the IUPUI Faculty Council Executive Committee. The Committee shall consist of seven voting members. The Committee's voting membership shall have a majority of faculty.

3. Budgetary Affairs. Will be revised and brought to the IFC in a separate document.
4. Campus Planning.
 - a) Composition. This committee shall act as a representative of the Council in offering to the IUPUI Chancellor and the Campus Administration its continuing advice and the Faculty perspectives on academic and strategic planning.
 - b) Duties. Broad faculty involvement in institutional planning is valued. The Committee is not itself the faculty planning body, but works to facilitate involvement and communication between the Faculty Council, Executive Committee, Budgetary Affairs Committee, and committees and academic units concerning institutional planning and improvement at IUPUI that ensures an equitable outcome for all campus and community stakeholders. This Committee shall be responsible for continued communication with the Administration, particularly the Senior Advisor to the Chancellor for Planning and Institutional Improvement.
5. Constitution and Bylaws. This committee shall periodically review the Constitution and Bylaws, draft revisions when necessary and provide, in conjunction with the Parliamentarian, interpretations of those documents when questions arise.
6. Distance Education. This committee represents the IUPUI Faculty Council and advises and acts as liaison with administration as well as faculty and other units concerned with distance education. It aims to improve and promote distance education, making use of best practices and frameworks, and coordinating resources available with the IUPUI Faculty Council Technology Committee, the Center for Teaching and Learning, UITS, the Office of Online Education, and individual schools. The committee supports faculty teaching online, provides distance education assessment guidelines, and assists in ensuring inclusive and accessible learning for all students.
7. Diversity, Equity, and Inclusion.
 - a) Composition. Voting members of this committee shall be comprised on one faculty representative from each academic unit, one staff representative, and two student representatives (one undergraduate and one graduate). The ex officio members shall include the Associate Vice Chancellor for Faculty Diversity and Inclusion and the Vice Chancellor for Diversity, Equity, and Inclusion.
 - b) Duties. This committee is to advise and make recommendations to the IFC and campus leadership on issues relative to promoting and ensuring diversity, equity, and inclusion. To accomplish this charge, the committee shall have, but will not be limited to, the following duties:
 - 1) Promote the recruitment, hiring, retention, and advancement of diverse faculty and staff.
 - 2) Advocate for increased recruitment, enrollment, retention, and graduation of students from diverse backgrounds and experiences.
 - 3) Disseminate information and successful practices related to diversity, equity, and inclusion in higher education.
 - 4) Ensure the availability of mentoring opportunities for diverse faculty.
 - 5) Review and make recommendations based on campus DEI plans and reports.
 - 6) Provide guidance to academic and support units with their DEI plans upon request.
 - 7) Provide a representative/liaison to meetings of the Chancellor's Diversity Cabinet and the Vice Chancellor's Diversity Group.
 - 8) Encourage campus development of DEI education and training opportunities for faculty, staff, and students.
8. Faculty Affairs. This committee shall advise the Council on all matters that pertain to the responsibilities, rights, privileges, opportunities, and welfare of the faculty, collectively and as individuals including but not limited to, issues of equity, academic freedom, appointments, and tenure and promotion policies and procedures.
9. Faculty-Staff Relations. This committee shall be responsible for setting up the two Constitutionally-mandated annual joint meetings in conjunction with the Staff Council's Faculty Relations Committee. This committee shall serve in conjunction with the Staff Council's Faculty Relations Committee as a clearinghouse for information of common interest including, but not limited to, shared issues of equity, morale, health, safety,

- community, human resources, and compensation. The Committee shall, when necessary, meet independently to formulate faculty positions on faculty-staff matters.
10. IUPUI Faculty Guide.
 - a) Composition. This committee shall include faculty members appointed by the Executive Committee and administrative members appointed by the IUPUI Chancellor as appropriate for review and production of the Faculty Guide.
 - b) Duties. This committee shall be responsible for developing the IUPUI Faculty Guide as a supplement to the Indiana University Academic Policies. This committee then shall review the IU Policies and the IUPUI Faculty Guide annually and make recommendations concerning revisions to the Faculty Guide to the Faculty Council.
 11. Fringe Benefits. This committee shall be responsible for reviewing needs unique to the IUPUI campus and recommending to the Council policies to deal with such needs, and shall participate in policy development and ongoing reviews of fringe benefits matters affecting the total Indiana University system.
 12. Library Affairs. This committee shall review and advise the Council on policies and resources of the IUPUI University Library. It shall also consider issues that might affect the quality of the campus libraries. This committee may serve as a forum for the discussion of existing or proposed policies and for the critique of planning and budgetary proposals. The Executive Committee of the IUPUI Faculty Council may appoint one or more students as non-voting members of the standing committee. The Executive Committee of the IUPUI Faculty Council shall make this appointment based on nominations submitted by the Undergraduate Student Government and Graduate Student Organization.
 13. Research Affairs. This Committee shall periodically review research policies and procedures, draft revisions when necessary, and provide interpretations about those policies and procedures when questions arise. The Committee shall include faculty members from a broad range of schools across campus reflecting both faculty and student research interests and artistic/scholarly activities. The Committee shall coordinate its activities with other relevant committees with a goal of improving the environment for research at IUPUI. The Committee shall support the goal of fostering diverse, equitable, inclusive, and just research endeavors by IUPUI faculty, staff, and students. The Committee shall be responsible for continued communication with the administration through the IUPUI Vice Chancellor for Research.
 14. Student Affairs. This committee shall review and make recommendations to the Council regarding matters involving student affairs. The committee shall provide advice and guidance to the Vice Chancellor for Student Life and to the Dean of Students in the areas of student administrative and campus life services. The committee shall maintain liaison with IUPUI student governing bodies. The committee membership shall include two full-time students: one enrolled as an undergraduate and one enrolled in either the Graduate School or one of the graduate professional programs. Appointments of student members will be made from nominations submitted to the Executive Committee of the IUPUI Faculty Council by the IUPUI Undergraduate Student Assembly and the Graduate Student Organization. Student members shall have the same responsibilities and privileges as the other members of the Student Affairs Committee.
 16. Technology. Will be revised and brought to the IFC in a separate document.
 17. Nominating.
 - a) Composition. This committee shall consist of seven members who are or were members of the Faculty Council serving staggered two-year terms. No more than two members of the committee shall be elected from the same academic unit.