Request for Course Accommodation Due to Religious Observance

According to the IUPUI Policy on Religious Holidays, any student who is unable to attend classes or participate in any examination, study, or work requirement on some particular day or days because of his or her religious beliefs must be given the opportunity to make up the work that was missed or to do alternative work that is intrinsically no more difficult than the original exam or assignment.

The instructor and the student should discuss what a reasonable accommodation would represent. This could be the same work with a different due date, or a substantially similar exercise at another time. However, any accommodation that is mutually agreeable to both student and faculty member is acceptable.

Requests for accommodation for religious observance must be made in writing and returned to the instructor by the end of the second week of the semester.

Course Information:

Department: _____________ Course Number:____________ Class Number: _________
Instructor: _________________________________________________________

Student Information:

Name: ____________________________________________________________
Ten Digit University ID number: _________________
University E-mail Address: __________________________ Phone: ________________

Select one checkbox and provide the date below:

- [ ] KNOWN DATE
  OF ACCOMMODATION REQUEST

- [X] APPROXIMATE DATE
  OF ACCOMMODATION REQUEST

Pursuant to the IUPUI Policy on Religious Holidays, I request accommodation for a course activity scheduled for the following date.

Date:________________________________

Pursuant to the IUPUI Policy on Religious Holidays, I request accommodation for course activity scheduled around the following approximate date.

Date:________________________________
Once exact date is known, I understand it is my responsibility to immediately notify my instructor to work out any requested accommodations.

Suggested accommodation (e.g. makeup examination)______________________________

______________________________
Student Signature

______________________________
Today's date