



IUPUI

OFFICE OF THE
FACULTY COUNCIL

INDIANA UNIVERSITY-PURDUE UNIVERSITY
Indianapolis

Percentage of IUPUI Courses Required for Conferral of Certificate

2020-04

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Faculty Council Committee:
Academic Affairs Committee

Scope

Students completing a certificate program from IUPUI with completed courses from another IU campus or external institution.

Policy Statement

IUPUI requires that a minimum of 25% of the credit hours earned for the conferral of a certificate be earned at IUPUI.

Reason for Policy

While specific policies exist for the conferral of a bachelor's or associate's degrees, no policy currently exists for the conferral of IUPUI certificates.

Procedures

In reviewing requirements for the conferral of an IUPUI certificate, academic units must require that at least 25% of the completed coursework be earned at IUPUI.

Example: A 15-credit hour certificate (based on five, 3-credit hour courses), requires that at least two of the courses be completed at IUPI to award the certificate. The 25% calculations come to 1.25 courses or 3.75 credit hours which would round up to 2 courses, in this example.

Example: An 18-credit hour certificate (based on six, 3-credit hour courses) requires that at least two of the courses be completed at IUPUI to award the certificate. The 25% calculations come to 1.5 courses or 4.5 credit hours which would round up to two courses, in this example.

Sanctions

Conferral of an IUPUI certificate with fewer than 25% of the coursework earned at IUPUI could result in rescinding the certificate.

History

The Higher Learning Commission has outlined specific criteria with respect to the minimum number of credit hours required for an institution to confer a bachelor's or associate's degree.

The institution maintains structures or practices that ensure the coherence and quality of the programs for which it awards a degree. Typically, institutions will require that at minimum 30 of the 120 credits earned for the bachelor's degree and 15 of the 60 credits for the associate's degree be credits earned at the institution itself, through arrangements with other accredited institutions, or through contractual relationships approved by the Commission. Any variation from the typical minima must be explained and justified.

Based on the established minimum number of credit hours, a bachelor's or associate's degree requires that 25% of the course requirements be completed by the conferring school. The same standard should be used for conferral of an IUPUI certificate.

Approved by the IUPUI Faculty Council on May 5, 2020.