Indiana University-Purdue University Indianapolis

Indianapolis Faculty Council (IFC)

Minutes

January 9, 2018 ~ Campus Center 450B ~ 3-5 p.m.


Agenda Item I: Welcome and Call to Order
IUPUI Faculty Council Vice President Jeff Watt called the meeting to order.

Agenda Item II: Adoption of the Agenda as the Order of Business for the Day
The Agenda was adopted as the Order of Business for the Day.

Agenda Item III: Approval of the Minutes of the December 5, 2017, Meeting
The minutes of the December 5, 2017, meeting were approved and entered into the record.

Agenda Item IV: Updates/Remarks from the Chancellor
Nasser Paydar, Indiana University Executive Vice President and Chancellor

Paydar reported on the following:

- Paydar invited Boyd Bradshaw, associate vice chancellor for enrollment management and chief enrollment officer, to speak about enrollment: As of the first day of the spring 2018 semester, we are down 1.61% in total heads at IUPUI for the spring (approx. 441 students) for both IUPUI and IUPUC. At IUPUI alone, we are down 367 students. We are down 2.7% in credit hours for the spring (9,302 credit hours). IUPUI is currently at 8,568 credit hours. A four-credit hour course was added to the medical program which accounts for many of the hours—this reduces our credit hour total expectedly. We are also graduating more students, but 154 more students will graduate in December 2018 than in this last year. We are down approximately 71 transfer students compared to last spring. The decrease catches us by surprise, but there are fewer students out there who may
have applied in the fall versus the spring. There was a small shift in retention. The good news is we are up 7.29% for graduate and professional students at IUPUI. The official census is in a week.

- In December, we decided to restructure two schools into the School of Health & Human Sciences. There is not enough time to hire a dean for July, so we will have an acting dean. Executive Vice Chancellor and Chief Academic Officer Kathy Johnson and Paydar asked the schools for their feedback. Rafael Bahamonde has agreed to be the acting dean of the school until we have the search in fall 2018.
- Anne Mitchell has agreed to be the director of the Office of Equal Opportunity.
- We had five task forces last year to create recommendations for a welcoming campus. Implementation is occurring. Twenty-four proposals were accepted to make an impact to the campus with a half million in funds. We are beginning the second round. On February 23 we will accept letters of intent. Proposals will be due March 23 with decisions made by April 23.

**Agenda Item V: Updates/Remarks from the IFC President**
Rachel Applegate, IUPUI Faculty Council President

Applegate reported on the following:

- She hopes everyone follows IUPUI on Facebook. Recently, there was a good video on navigating the gerbil tubes.
- We will have a vote later today about setting up a permanent committee on Diversity, Equity, and Inclusion (DEI). We will also have preliminary talks on how we can coordinate best with the Staff Council. We will talk about the issue of voting representation for non-tenure-track faculty (NTTF). We will also have presentations on Principles of Undergraduate Learning and Principles of Co-Curricular Learning.
- We look forward to incorporating Indiana University Fort Wayne in faculty governance.
- Various committees are looking at the School of Liberal Arts restructuring.
- We had a Constitution and Bylaws workshop and another is planned for this spring.
- There will be a presentation by Assistant Vice Chancellor of Institutional Research and Decision Support Michele J. Hansen on retention and graduation rates.

**Agenda Item VI: [Information Item] Career EDGE**
Mike Polites, Senior Lecturer, School of Liberal Arts
Rob Elliott, Lecturer, School of Engineering and Technology

Polites and Elliott presented the appended information.

**Agenda Item VII: [Information Item] Academic Integrity Model**
Gina Londino-Smolar, Senior Lecturer, School of Science

Londino-Smolar presented the appended information.

**Agenda Item VIII: [Information Item] Update on Retention/Graduation Rates**
Michele J. Hansen, Assistant Vice Chancellor of Institutional Research and Decision Support

Hansen presented the appended information.

Applegate said we have a Student Affairs Committee, Academic Affairs Committee, and a Strategic Information Council liaison representing the IFC.

**Questions / Comments**
• What can we (parents) do to better prepare our students before they come to IUPUI? Hansen said parents should be aware of the programs we have and encourage their student to participate in them. She also said students should take four years of math.
• Dean of the School of Science Simon Rhodes said there are students who are taking courses in high school where they are not in a supportive environment. He suggested bringing these students to campus where we have a supportive and constructive environment. This might work better for a good number of students. Hansen agreed with this.
• Can you think about expanding GPA success in this presentation (The person asking the question felt GPAs were more important than retention). Hansen said much of the focus of her research is based on GPAs. She often does an analysis of how they do academically and staying here.

Agenda Item IX: [Information Item] Facilities Update
Emily Wren, Associate Vice Chancellor for Facilities

Wren presented the appended information.

Questions / Comments
• The work (landscaping) being done will elevate the entire university. Has anyone thought about naming the redwood pieces? Wren said there has been no talk about that, but she felt it was a good idea.
• Are there plans to replace parking spaces? (This was in reference to the new Michigan Street building). Wren said there are plans and they are still working on them. They are being very cognizant of the spaces and how to handle them.

Agenda Item X: Call for IFC or UFC Standing Committee Reports
• Faculty Affairs Committee
  [Discussion Item] Proposal for Composition of Membership of the IFC (Re: non-tenure-track)
Marianne Wokeck, Co-chair

The appended proposal was presented.

Questions / Comments
• Philip Goff, executive director of the center for the study of religion and American culture, said he was happy to see two NTTF added to the IFC-EC. He likes the new proposal in that regard. The committee will grow to include two more members without taking away membership by the tenure-track faculty. We could increase the number of seats on the council or reduce the vote of the deans. Wokeck said the committee has been discussing this because we to find a solution for representatives quickly. We have more time next year to consider other factors. Career paths will be discussed by the Faculty Affairs Committee this year, and we need to find a solution this year without closing the door on others. She said the relationship between the committee and the IFC-EC has been helpful to find a solution.

Next step is to put it in writing for a first read in February and a vote in March.

Applegate said there will be a committee to come up with the correct wording and to let her know if there are concerns or suggestions to the proposal. As this is an amendment to the constitution, the council will vote, then the proposal will go to the entire faculty. The next item of business is a Bylaws change and only requires a vote at this meeting.
• [Action Item-Vote] Ad Hoc Committee on Diversity, Equity, and Inclusion (Jack Windsor, Chair): Windsor moved the following committee be added as a standing committee of the IFC. This is a bylaws change.

Title: *IFC Committee on Diversity, Equity, and Inclusion (IFC DEI)*

Introduction
Striving for an equitable and inclusive campus enables the IUPUI community to study, understand and celebrate multiple ways of knowing and being. Our goal is to produce graduates prepared to navigate an increasingly complex and diverse world while attracting, developing, and retaining faculty and staff who are more engaged on campus and in their communities.

Charge: This committee is to advise and make recommendations to the IFC and campus leadership on issues relative to promoting and ensuring diversity, equity and inclusion.

To accomplish this charge, the committee shall have, but will not be limited to, the following duties:
- Promote the recruitment, hiring, retention and advancement of diverse faculty and staff
- Advocate for increased recruitment, enrollment, retention and graduation of students from diverse backgrounds and experiences
- Disseminate information and successful practices related to diversity, equity and inclusion in higher education
- Ensure the availability of mentoring opportunities for diverse faculty
- Review and make recommendations based on campus DEI plans and reports
- Provide guidance to academic and support units with their DEI plans upon request
- Provide a representative/liaison to meetings of the Chancellor’s Diversity Cabinet and the Vice Chancellor’s Diversity Group
- Encourage campus development of DEI education and training opportunities for faculty, staff and students

Composition: Voting members of this committee shall be comprised of one faculty representative from each academic unit, one staff representative, and two student representatives (one undergraduate and one graduate). The ex officio members shall include the associate vice chancellor for faculty diversity and inclusion and the vice chancellor for diversity, equity and inclusion.

The committee moved to approve this new standing committee. A second was not needed. The motion passed unanimously. Applegate said the proposal will be sent to the Constitution and Bylaws Committee for review and they will report back to the council. They do not need to make a motion to approve.

**Agenda Item XI: Question / Answer Period**
There were no questions asked.

**Agenda Item XII: Unfinished Business**
There was no Unfinished Business.

**Agenda Item XIII: New Business**
There was no New Business.
**Agenda Item XIV: Report from the IUPUI Staff Council**
There was no report.

**Agenda XV: Final Remarks and Adjournment**
With no further business appearing, the meeting was adjourned.

Minutes prepared by Kasey Cummins, Communication and Administrative Specialist, Office of Academic Affairs
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### Report on Council Actions 2017-18 (per Bylaws Article 1. Section C.3)

#### Committee Assignments

**Academic Affairs Committee**
- Assigned:
  - Student Achievement Record - part of Comprehensive Student Record Project - [http://www.nacrao.org/resources/record](http://www.nacrao.org/resources/record)
  - Invite Mary Beth Myers and Jay Gladden to EC meeting to discuss project. Key issue is whether student can/should be credited for learning on “achievement record” (co-curricular transcript) if there already is a RISE designation on transcript.
  - Potential Policy on Credit Hour Overlap Between Minor to Major or Major to Second Major (Porter email of 5-14-14) *(Reported at February 3, 2015, IFC Meeting: The committee concludes that the academic units should have such policies and is generating a draft.)*
  - Potential “refreshing/ updating” of Principles of Undergraduate Learning. [Partner with Undergraduate Affairs Committee.] Can they be integrated with Principles of Co-Curricular Learning?
  - Policy on the use of transferred credits being counted for award of both major and minor programs

**Budgetary Affairs**
- Assigned:
  - Banded tuition results
  - Midwest Student Exchange
  - IU Fort Wayne
  - RCM Review
  - Campus Conversations
  - Change in Resource Planning Committee

**Campus Planning Committee**
- Assigned:
  - Carry Over to 2017-18:
    - Review and comment on Continuing Student Campus Survey
    - Review and comment on PULSE surveys (e.g., campus safety, diversity, common theme).
    - Review and comment on National Survey of Student Engagement (NSSE) and other tools that gather information about students and faculty
    - Request updates on implementation of IUPUI Strategic Plan and Welcoming Campus Initiative. Report any concerns to IFC.

**Constitution and Bylaws Committee**
- Assigned:
  - Carry Over to 2017-18:
  - New for 2017-18:
    - Amend the Bylaws Grievance Procedures to allow for a Unit Recommendation Report to follow a completed Board of Review. The purpose of the Unit Recommendation Report would be for the Board of Review to recommend to the Chancellor or dean structural changes in the operations of an academic unit that would benefit the prevention of future grievances. (Received by the Committee in e-mail message from Rachel Applegate on April 24, 2017.)
    - Collaborate with Ad Hoc Committee on Diversity regarding charge and function.
    - Inclusion of Ft. Wayne as a unit.

**Distance Education Committee**
Assigned:
Carry Over to 2017-18:
- Monitor Graduate Faculty Council for graduate-level policies
- Follow-up with Unizin
- Follow-up with online proctoring
- Follow-up with the transition to Zoom from Adobe Connect

New for 2017-18:
- Updates from IU Online
- Updates from Quality Matters
- Support structures for students who are fully online.
- Follow-up on CTL “The Forum.”

**Diversity Committee (Ad Hoc)**

Assigned:
- Consult with Gina Gibau, associate vice chancellor for faculty diversity and inclusion, to identify faculty to serve along with you.
- Develop a charge for the standing committee (yet to be proposed to the IFC)
- Address the strategic plan’s goals and objectives of:
  - Create pathways for success for underrepresented students, faculty, and staff
  - Develop cross-cultural awareness and competence among all members of the IUPUI community (focusing on faculty)
  - Becoming an employer of choice for faculty by providing meaningful work, improved workplace culture and communication, and advancement opportunities

**Faculty Affairs Committee**

Assigned:
Carry Over to 2017-18:
- NTTF Voting
- Need for systematic analysis of policies and procedures in the Faculty to assure definitions for “faculty” and “full-time,” for example, are consistent and correctly and appropriately applied: The SAVCAA and the Constitution and Bylaws Committee need to be involved in coordinating this effort.
- Review policies and procedures for tenure, practice plan, and compensation in the School of Medicine.
- Determination of “full-time” for School of Medicine faculty, especially with those whose “effort” and compensation is primarily in IU Health.
- Discuss the creation of a subcommittee of the Faculty Affairs Committee and the campus P&T Committee to review core school policy of P&T at IUPUI.
- Discuss matching Kelley School of Business (IUB) promotion and tenure up through IUPUI.
- Create a formal pathway to feed into the community for discussion.

New for 2017-18:
- Promotion and Tenure Committee (primary/department and unit/school) size – 4 vs. 7. Is additional language necessary to further clarify expectations with regard to committee size and the minimum number of positive or negative votes. *REFERENCE - 2017-18 Guidelines, page 13: Primary/Department and Unit/School Level Promotion and/or Tenure Committees Responsibilities* (per email from Gail Williams, July 10, 2017).

**Faculty Guide Committee**

Assigned:
Carry Over to 2017-18:
- Revisit the status of Circular 2017-07.1 – Creation of an IUPUI Ombudsteam (up for second read/vote at IFC)

**Fringe Benefits Committee**

Assigned:
- Monitor benefits

**Library Affairs Committee**

Assigned:
Carry Over to 2017-18:
- Continue to monitor Open Access policy
- Link open access uploading to Activity Insight.
- Providing input to and advocating for the University Library at IUPUI
- Evolving nature of the scholarly record
- Explore adding doctoral student thesis information to IUPUI transcripts
- University Library budgetary concerns: Advocate for increase in budget.

New for 2017-18:
- Library Town Halls and Campus Tour
- Improve communication with faculty

**Promotion and Tenure Committee**

Assigned:
- Reviewing major/substantive changes to the guidelines each year (distinguishing between cosmetic or procedures changes and those involving substance)

**Research Affairs Committee**

Assigned:
- Policy Reviews:
Revisions to the Sponsored Research Programs – Internal Submission Deadlines:  
http://policies.iu.edu/policies/categories/research/IU-Research-Policies/internal-deadlines.shtml  
Dual Use Research of Concern:  http://policies.iu.edu/policies/categories/research/IU-Research-Policies/durc.shtml
- Policy on Centers and Institutes  
- Indirect Cost Recovery guidelines to the IFC.  
- Center designation process – inventory of active/inactive centers as a first fact-finding step.  
- IUCRG Program – faculty input into future directions/funding priorities if the program continues.

**Staff Relations Committee**

Assigned:  
Carry Over to 2017-18:  
- Review policies and procedures in the bylaws that govern the IFC’s Staff Relations Committee and, comparably, the ISC’s Faculty Relations Committee and change them to current practices.  
- Review impact of HR 2020  
- Search committee training (better and more systematic across campus and at all levels)  
- Effective ways of communication about issues and concerns of interest to all IUPUI employees.  
- Overcome incompatible technologies that hinder effective communication across campus and systems.

New for 2017-18:  
- Campus pedestrian safety

**Student Affairs Committee**

Assigned:  
- Review of sexual misconduct policy brought forward by the UFC  
- Off-campus student conduct (note new Greek policy)  
- Review PULs including merging PULs with Principles of Co-Curricular Learning (create ad hoc committee from Academic Affairs, Student Affairs Committee, and Undergraduate Affairs Committee)  

Carry Over to 2017-18:  
- Update the Academic Misconduct portion of the Student Code of Rights, Responsibilities, and Conduct  
- Campus climate for adult learners  
- Campus climate for adult learners

**Technology Committee**

Assigned:  
Carry Over to 2017-18:  
- How does the committee become informed about policies, guidelines, recommendations, proposed technologies, etc., and how can it provide input before a decision is made? Matt Gunkel shared a proposal about a better dissemination plan for existing UITS resources (January 2017). We also worked on sending questions to presenters ahead of time so that they would be able to be prepared with answers and make efficient use of everyone’s time.  
- Updates on new classrooms and classroom technology. Matt Gunkel, Julie Johnston, and Mary Beth Myers gave a presentation in January 2016, but were willing to return to given an update.  
- Update on web collaboration tools  
- Canvas update  
- New Electronic and IT Accessibility Coordinator  
- Have Marcia Gonzalez (compliance office) come and talk about the role of UITS for accommodations and accessibility. Also launch of an ADA course for faculty that is supposed to be ready in fall 2017.  
- Continue meeting in different locations to try out the technology. Can alert faculty and UITS of the joys and struggles with different technology setups.  
- Top hat has a dedicated contact for IUPUI.  

New for 2017-18:  
- Find a better way to keep faculty informed.
Indiana University Career EDGE

Overview
What is EDGE?

- Exploration
- Development
- Graduation
- Employment

Purpose

1. Develop a set of extra-curricular instruction that provides guidance, insight, and soft skills
2. EDGE modules are built to follow a student throughout his/her undergraduate career
3. Provide valuable content in a non-disciplinary fashion so that it can be used across the curriculum
Implementation

1. [https://edge.iupui.edu](https://edge.iupui.edu)

2. Instructors can select one (or more) modules and import them into their Canvas sections

3. Each EDGE module is fully customizable
   - Add/Remove Content
   - Edit Assessments
   - Assign Point Values

Current Modules

- You and Your Options
- Parallel Planning
- Your Resume
- Making an Impression
- Interviewing
- Networking
- Negotiating and Accepting Offers
- Internships
- Exploring Graduate or Professional School
Pilot Program

Engaging Faculty

• Spring 2018 Pilot Program on all IU campuses

• Participating faculty will earn a $500 stipend

• Allows data collection from both faculty and students for further adjustments to the modules

• Explore ideas for future modules
Contacts for More Information

https://edge.iupui.edu

Mike Polites
mpolites@iupui.edu

Rob Elliott
elliott@iupui.edu

Thank you
Indiana University
Career EDGE
A series of modular instructional components that provide students with guidance, insight, and soft skills throughout all phases of their undergraduate career.

IMPLEMENTATION
Instructors can visit https://edge.iupui.edu to import any EDGE module into a course’s Canvas site.
EDGE modules can be customized to fit the needs of each specific course. Once imported, instructors have full control.

CURRENT MODULES
• You and Your Options
• Parallel Planning
• Your Resume
• Making an Impression
• Interviewing
• Networking
• Negotiating & Accepting Offers
• Internships
• Exploring Graduate or Professional School

SPRING 2018 PILOT PROGRAM
Faculty who volunteer to incorporate one or more EDGE modules into a Spring 2018 course may be eligible for a $500 stipend.

Please contact an EDGE Faculty Fellow to participate:
Mike Polites, mpolites@iupui.edu
Rob Elliott, elliott@iupui.edu
Learning with Integrity Canvas Site

Course Overview

This course is designed to introduce students to the basics of Academic Integrity. The course will discuss the importance of Academic Integrity and how IUPUI is making Academic Integrity a priority. The students will be shown different types of academic misconduct and why these are considered misconduct. There will also be information on what happens if a student is involved in an academic misconduct situation, the procedures at IUPUI for dealing with academic misconduct and what students should do if they witness other students participating in misconduct. This course is intended to be used as a learning tool for students and for faculty to use to initiate a conversation with students about the importance of academic honesty

Outcomes

At the end of this course, students will be able to: Recognize academic misconduct Identify the different types of academic misconduct; Cheating, Plagiarism, Fabrication, Interference, Facilitation, and Violation of course rules Explain the consequences of academic misconduct at IUPUI and even in life beyond graduation Explain the importance of Academic Integrity Recall what the IU Code of Conduct is and find information on the Code Describe how to prevent academic misconduct Describe how to respond to witnessing someone conducting academic misconduct

About the Instructors

The group that designed this course is a part of the Gateway to Graduation faculty at IUPUI. A community of practice was formed around the topic of Academic Integrity with intent of sharing scholarly activities and ideas. The group consists of a variety of faculty from multiple schools and ranks at IUPUI.

Instruction to Self-Enroll in the Canvas Course

- Go to the IU Expand website
  - Search for Learning with Integrity
  - Learning with Integrity
- Click on Enroll
  - Use your IU credentials to login
  - Or create a guest account for non-IU personal
- Go to your In Progress page.
  - Click on Go To Course or Resume Course.

How to Complete Assignments and Print Certificate

- Complete all of the activities in this module
- Download your certificate from the Academic Integrity course
  - Go to your completed Expand courses
  - Find Learning with Integrity
  - Click Download. This will provide you with a pdf of your certificate
- Upload your certificate here when you're finished
Update on IUPUI Students: Retention/Graduation Rates

IUPUI Indianapolis Includes Part-Time and Full-Time, 2017 Total = 28,294
Total Enrollment IUPUI IN and CO = 29,791

Student Enrollment
IUPUI Indianapolis Includes Part-Time and Full-Time, 2017 Total = 28,294
Total Enrollment IUPUI IN and CO = 29,791

- Undergraduate
- Graduate
- Professional
UNDERGRADUATES 2017
IUPUI - Indianapolis Only

- 28% Transfer Students
- 16% Attend classes part-time
- 29% First Generation Students
- 93% Indiana Residents
- 23% Underrepresented Minority*
- 56% Female
- 17% 25 years of age or older
- 4% International Students

*Underrepresented minority includes African American, Native American, Latino/a, Pacific Islander, and Two or More Races.

GRADUATE & PROFESSIONAL 2017
IUPUI - Indianapolis Only

- 15% First Generation Students
- 71% Indiana Residents
- 16% Underrepresented Minority*
- 55% Female
- 63% Attend classes full-time
- 14% International Students

*Underrepresented minority includes African American, Native American, Latino/a, Pacific Islander, and Two or More Races.
New Beginners and External Transfers
IUPUI Indianapolis Includes Part-Time and Full-Time

Understanding IUPUI Student Success and Retention

- Progress on retention and graduation rates
- How we compare to our peers
- Why students leave and where they go
- What we can do to improve outcomes
Indianapolis Only FTFT Cohort Retention and Graduation Rate (Bachelor’s, Associate, and Certificate)

Student Performance Metrics
Retention/Graduation Rates
Internal and External Changes Expected to Positively Affect Retention and Graduation Rates

IUPUI
- More Academically Prepared Students
- More Need-Based Institutional Aid Provided
- More Students Enrolled Full-Time and Taking 15 Hour Credit Load Per Semester
- Increases in Campus Housing
- Degree Maps
- High-Impact Practices/Center for Engaged Learning
- Strategic Enrollment Management
- Coordinated, Data-Driven Approaches to Improving Student Success

External
- Changes in High School Math Curriculum
- Increased Access to Dual Credit and AP courses

How do we compare?
### Retention Rates (Fall to Fall)

**Peer Institutions**

<table>
<thead>
<tr>
<th>Institution</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>U. of South Florida-Main Campus</td>
<td>89%</td>
<td>88%</td>
<td>90%</td>
</tr>
<tr>
<td>U. of Utah</td>
<td>89%</td>
<td>89%</td>
<td>90%</td>
</tr>
<tr>
<td>Temple U.</td>
<td>89%</td>
<td>90%</td>
<td>90%</td>
</tr>
<tr>
<td>U. of Cincinnati-Main Campus</td>
<td>86%</td>
<td>88%</td>
<td>88%</td>
</tr>
<tr>
<td>Virginia Commonwealth U.</td>
<td>86%</td>
<td>86%</td>
<td>86%</td>
</tr>
<tr>
<td>U. at Buffalo</td>
<td>88%</td>
<td>88%</td>
<td>86%</td>
</tr>
<tr>
<td>U. of Alabama at Birmingham</td>
<td>83%</td>
<td>79%</td>
<td>82%</td>
</tr>
<tr>
<td>Wayne State U.</td>
<td>76%</td>
<td>77%</td>
<td>82%</td>
</tr>
<tr>
<td>U. of New Mexico-Main Campus</td>
<td>79%</td>
<td>80%</td>
<td>80%</td>
</tr>
<tr>
<td>U. of Illinois at Chicago</td>
<td>80%</td>
<td>81%</td>
<td>80%</td>
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<tr>
<td>U. of Louisville</td>
<td>81%</td>
<td>79%</td>
<td>80%</td>
</tr>
<tr>
<td>Indiana U.-Purdue U.-Indianapolis</td>
<td>71%</td>
<td>74%</td>
<td>74%</td>
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<tr>
<td>U. of Colorado Denver</td>
<td>72%</td>
<td>68%</td>
<td>71%</td>
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### 4 Year Graduation Rates

**Peer Institutions**

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<tr>
<th>Institution</th>
<th>2008</th>
<th>2009</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>U. at Buffalo</td>
<td>53%</td>
<td>55%</td>
<td>58%</td>
</tr>
<tr>
<td>Temple U.</td>
<td>41%</td>
<td>43%</td>
<td>45%</td>
</tr>
<tr>
<td>U. of South Florida</td>
<td>39%</td>
<td>43%</td>
<td>44%</td>
</tr>
<tr>
<td>Virginia Commonwealth U.</td>
<td>34%</td>
<td>37%</td>
<td>36%</td>
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<tr>
<td>U. of Cincinnati-Main Campus</td>
<td>28%</td>
<td>28%</td>
<td>31%</td>
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<tr>
<td>U. of Illinois at Chicago</td>
<td>33%</td>
<td>34%</td>
<td>31%</td>
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<tr>
<td>U. of Alabama at Birmingham</td>
<td>33%</td>
<td>32%</td>
<td>30%</td>
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<tr>
<td>U. of Utah</td>
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<tr>
<td>U. of Louisville</td>
<td>36%</td>
<td>25%</td>
<td>28%</td>
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<tr>
<td>U. of Colorado Denver</td>
<td>15%</td>
<td>17%</td>
<td>21%</td>
</tr>
<tr>
<td>Indiana U.-Purdue U.-Indianapolis</td>
<td>18%</td>
<td>19%</td>
<td>19%</td>
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<tr>
<td>U. of New Mexico-Main Campus</td>
<td>15%</td>
<td>15%</td>
<td>16%</td>
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<tr>
<td>Wayne State U.</td>
<td>11%</td>
<td>11%</td>
<td>13%</td>
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### 6 Year Graduation Rates

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<th>Peer Institutions</th>
<th>2008</th>
<th>2009</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>U. at Buffalo</td>
<td>72%</td>
<td>74%</td>
<td>74%</td>
</tr>
<tr>
<td>Temple U.</td>
<td>69%</td>
<td>71%</td>
<td>71%</td>
</tr>
<tr>
<td>U. of South Florida-Main Campus</td>
<td>67%</td>
<td>68%</td>
<td>67%</td>
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<tr>
<td>U. of Cincinnati-Main Campus</td>
<td>65%</td>
<td>65%</td>
<td>67%</td>
</tr>
<tr>
<td>U. of Utah</td>
<td>62%</td>
<td>64%</td>
<td>65%</td>
</tr>
<tr>
<td>Virginia Commonwealth U.</td>
<td>59%</td>
<td>62%</td>
<td>62%</td>
</tr>
<tr>
<td>U. of Illinois at Chicago</td>
<td>60%</td>
<td>60%</td>
<td>58%</td>
</tr>
<tr>
<td>U. of Alabama at Birmingham</td>
<td>55%</td>
<td>55%</td>
<td>53%</td>
</tr>
<tr>
<td>U. of Louisville</td>
<td>54%</td>
<td>53%</td>
<td>53%</td>
</tr>
<tr>
<td>U. of Colorado Denver</td>
<td>40%</td>
<td>46%</td>
<td>48%</td>
</tr>
<tr>
<td>Indiana U-Purdue U-Indianapolis</td>
<td>44%</td>
<td>45%</td>
<td>47%</td>
</tr>
<tr>
<td>U. of New Mexico-Main Campus</td>
<td>47%</td>
<td>47%</td>
<td>44%</td>
</tr>
<tr>
<td>Wayne State U.</td>
<td>34%</td>
<td>35%</td>
<td>39%</td>
</tr>
</tbody>
</table>

### Difference Between IUPUI Peers Pell Grant Recipients

**% First Year Students Receiving Federal Pell Grant 2015-2016**

- IUPUI: 41%
- University of Illinois - Chicago: 58%
- Wayne State: 47%
- Univ. of Alabama - Birmingham: 34%
- University at Buffalo - SUNY: 34%
- Virginia Commonwealth: 31%
- Temple University: 28%
- University of Cincinnati: 23%
Institutional Aid and Scholarships

- In 2014-2015, we ranked 11th out of 13 peers (ahead of only University of Colorado Denver/Anschutz Medical Campus and Virginia Commonwealth University).

- In 2015-2016 we ranked second to last (ahead of only University of Colorado Denver/Anschutz Medical Campus)

Based on The Integrated Postsecondary Education Data System (IPEDS)

Understand Why Students Leave And Where Our Non-Retained Students Enroll
Lose Most Students First Year and Second Year – UC Dual Admits

First-Time, Full-Time Bachelor Degree Seeking Beginners
Cohort Year 2011

Lose Most Students First Year and Second Year – Direct/Dual Admits

First-Time, Full-Time Bachelor Degree Seeking Beginners
Cohort Year 2011
First-Time New Graduate/Professional Student Retention

1. Lose about 10-12% in First Year
   - Graduate Certificate lose about 28%
   - Masters Level lose about 15%
   - Doctoral-Research Lose about 10%
   - Doctoral-Practice Lose less than 5%

2. African American One-Year Retention Rate = 76-78% while overall is 83-86%

3. First-Generation Rate Lower than Non-First Generation Rate

https://irds.iupui.edu/data-link/index.html

Indianapolis Only FTFT Cohort One-Year Retention (Bachelor’s, Associate, and Certificate any IU) – Underrepresented Students

<table>
<thead>
<tr>
<th>Year</th>
<th>Overall IUPUI</th>
<th>African American</th>
<th>Latino/a</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007</td>
<td>61%</td>
<td>76%</td>
<td>61%</td>
</tr>
<tr>
<td>2008</td>
<td>74%</td>
<td>61%</td>
<td>74%</td>
</tr>
<tr>
<td>2009</td>
<td>71%</td>
<td>74%</td>
<td>74%</td>
</tr>
<tr>
<td>2010</td>
<td>73%</td>
<td>73%</td>
<td>73%</td>
</tr>
<tr>
<td>2011</td>
<td>75%</td>
<td>73%</td>
<td>75%</td>
</tr>
<tr>
<td>2012</td>
<td>66%</td>
<td>73%</td>
<td>66%</td>
</tr>
<tr>
<td>2013</td>
<td>68%</td>
<td>75%</td>
<td>68%</td>
</tr>
<tr>
<td>2014</td>
<td>73%</td>
<td>75%</td>
<td>73%</td>
</tr>
<tr>
<td>2015</td>
<td>77%</td>
<td>77%</td>
<td>77%</td>
</tr>
<tr>
<td>2016</td>
<td>73%</td>
<td>73%</td>
<td>73%</td>
</tr>
</tbody>
</table>
Diversity Enrichment and Achievement Program (DEAP) Retention

Fall-Fall Retention – Retained IUPUI IN

<table>
<thead>
<tr>
<th></th>
<th>African American</th>
<th>Latino(a)</th>
<th>Two or More Races</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retained IUPUI IN</td>
<td>84% (104)</td>
<td>72% (71)</td>
<td>71% (24)</td>
</tr>
<tr>
<td>Nonparticipants</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

New Beginners Direct/Dual and University College Admits

<table>
<thead>
<tr>
<th>Year</th>
<th>UCOL</th>
<th>Dual/Direct</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007</td>
<td>68%</td>
<td>32%</td>
</tr>
<tr>
<td>2008</td>
<td>64%</td>
<td>36%</td>
</tr>
<tr>
<td>2009</td>
<td>65%</td>
<td>35%</td>
</tr>
<tr>
<td>2010</td>
<td>60%</td>
<td>40%</td>
</tr>
<tr>
<td>2011</td>
<td>66%</td>
<td>34%</td>
</tr>
<tr>
<td>2012</td>
<td>67%</td>
<td>33%</td>
</tr>
<tr>
<td>2013</td>
<td>64%</td>
<td>36%</td>
</tr>
<tr>
<td>2014</td>
<td>63%</td>
<td>37%</td>
</tr>
<tr>
<td>2015</td>
<td>59%</td>
<td>41%</td>
</tr>
<tr>
<td>2016</td>
<td>54%</td>
<td>46%</td>
</tr>
<tr>
<td>2017</td>
<td>56%</td>
<td>44%</td>
</tr>
</tbody>
</table>

2016 University College One-Year Retention 66%, Direct/Dual Admit 78%, Overall IUPUI Indianapolis Retention Rate FT, FT Retained IUPUI IN Campus 71%
Understanding What Happens to Our Students

The National Student Clearinghouse is the nation's trusted source for education verification and student outcomes research. http://www.studentclearinghouse.org

Fall 2016 IUPUI Indianapolis First-Time Beginners N=3,761

Number Returned for Second Year of Classes  IUPUI IN Campus  (Fall to Fall Retention)

- Retained
- Not Retained
### National Student Clearinghouse

**Summary of Non-Returning Students N=1,134**

<table>
<thead>
<tr>
<th>Numbers of Students</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>No Record of Enrollment At Any Institution</td>
<td>603</td>
</tr>
<tr>
<td>Enrolled at Other 2-Year Institution</td>
<td>201</td>
</tr>
<tr>
<td>Enrolled at Other 4-Year Institution</td>
<td>151</td>
</tr>
<tr>
<td>Enrolled at another IU Campus</td>
<td>179</td>
</tr>
</tbody>
</table>

### Where Do Students Enroll 2016 Cohort?

(Top 10 Institutions Out of the 81 Institutions Our Students Enrolled in Fall 2016/% of 531 who Reenrolled at Another Institution)

<table>
<thead>
<tr>
<th>Institution</th>
<th>N</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ivy Tech Community College</td>
<td>183</td>
<td>34%</td>
</tr>
<tr>
<td>Indiana University Bloomington</td>
<td>91</td>
<td>17%</td>
</tr>
<tr>
<td>Indiana University South Bend</td>
<td>22</td>
<td>4%</td>
</tr>
<tr>
<td>Purdue University - West Lafayette</td>
<td>22</td>
<td>4%</td>
</tr>
<tr>
<td>Indiana State University</td>
<td>15</td>
<td>3%</td>
</tr>
<tr>
<td>Indiana University Northwest</td>
<td>15</td>
<td>3%</td>
</tr>
<tr>
<td>Ball State University</td>
<td>12</td>
<td>2%</td>
</tr>
<tr>
<td>Indiana University Southeast</td>
<td>11</td>
<td>2%</td>
</tr>
<tr>
<td>Indiana University- Purdue University Columbus</td>
<td>11</td>
<td>2%</td>
</tr>
<tr>
<td>Marian University</td>
<td>11</td>
<td>2%</td>
</tr>
</tbody>
</table>
Academic Performance of Students Who Left and Stayed 2016 Cohort

Average Cumulative IUPUI First-Year GPA

- No Record of Enrollment At Any Institution: 1.48
- Enrolled at Other 2-Year Institution: 1.57
- Enrolled at Other 4-Year Institution: 2.69
- Enrolled at another IU Campus: 3.03
- Retained at IUPUI: 3.09

Student Risk Factors and Initiatives to Improve Student Success
High-Risk Factors Associated with Poor Student Success and Attrition

1. Poor Performance in first semester or Earning DWFI in a course
2. Low high school or transfer in GPA (lower than 3.00)
3. Under-Resourced (high levels of unmet financial aid, low-income)
4. Late Registration Date
5. Not having Academic Honors Diploma or Rigorous High School Curriculum
6. Attending part-time and not enrolling in 15 or more credit hours
7. Not Placing into Credit Bearing Math
8. Transferring in with few hours with no degree
9. First Generation College Student
10. Not Participating in High Impact Practices and Early Interventions First Year (FYS, Themed Learning Communities, Summer Bridge)
11. Living Off-Campus
12. Living Alone or With Others Not Attending IUPUI

Beginner Student Living Situations

Where do you plan to live for your first year?

- Campus housing: 47%
- Off campus in downtown Indianapolis: 8%
- Off campus within 15 miles: 31%
- Off campus more than 15 miles away: 14%

N= 2,166
Living Situation Matters In Predicting One-Year Retention

One-Year Retention Rate IUPUI

- With family members, caregivers, or parents (N=884): 73%
- With other IUPUI students (N=1342): 70%
- With friends or others not attending IUPUI (N=119): 59%
- By myself (N=106): 67%

Campus Housing

# All Undergraduates
Based on students that paid the residence life fee. Includes Ball Residence, Tower, North Hall, and more.

- 2013: 1,947
- 2014: 1,979
- 2015: 2,042
- 2016: 2,634
- 2017: 2,441
Annual Unmet Financial Need and One-Year Retention FT, FT Beginners

<table>
<thead>
<tr>
<th>Year</th>
<th>Retained IUPUI IN</th>
<th>Not Retained IUPUI IN</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014</td>
<td>$3,821 (n=1,952)</td>
<td>$6,761 (n=985)</td>
</tr>
<tr>
<td>2015</td>
<td>$3,224 (n=2,128)</td>
<td>$6,069 (n=995)</td>
</tr>
<tr>
<td>2016</td>
<td>$3,049 (n=2,365)</td>
<td>$6,147 (n=1038)</td>
</tr>
</tbody>
</table>

High-Risk Factors Associated with Poor Student Success – Survey Data

- High External Commitments (time planned to spend working for pay off-campus for pay, commuting, taking care of dependents and household responsibilities)
- Low sense of belonging and early on (feeling disconnected)
- Do not feel engaged on campus / perceive little campus life
- Lack of fit on campus
- Want to move back home / homesickness
- Low organizational commitment early on (plan to transfer)
- Lack of perceived ability self-efficacy in math, writing, and study skills
- Difficult time managing finances and paying for college
- Did not get into desired academic program
- Major not offered
- Personal reasons (family, health issues, psychological issues)
What Well Working – Leverage and Sustain

- Summer Bridge
- High Impact Practices
- Diversity Enrichment and Achievement Mentoring (DEAP) Program
- Success Coaching
- Providing specialized, team-based academic and career development around a student’s major (in DUE Academic and Career Development ACD)
- Institutional Aid and Programming - Success of Twenty First Century Scholars
- More Commitment to Need-Based Aid
- More Students Enrolling in 15 or More Credit Hours
- Campus Housing
- Attracting more Underrepresented Students and Making Progress on Improving Success Outcomes
- Graduates are getting jobs and staying in Indiana
- Faculty Teaching and Learning Excellence - Engaged in High Impact Practices
- Culture of data-supported planning, decision making, and improvement

Consider and Continue to Explore

- Scaffolding High Impact Practices throughout all 4-5 Years and Ensuring all Students Participate
- Ensuring that interventions are reaching students that may benefit the most – more strategic targeting
- Continue Ways to Couple Institutional Aid With Programming
- Provide supports to help low-income students overcome practical barriers – Beyond Financial Aid.
- Move Beyond the First Year – More Collaboration with Schools, Inspiring Pre Majors and focus on Sophomores
- Math Academic Support in Credit Bearing Courses Corequisite Enrollment
- Ensuring High Quality Degrees - Capstone Experiences and Working With Employers
- Accelerated Degree Programs that are interdisciplinary
- Being strategic about ensuring the right students have the right support (students that will benefit most) - world of predictive analytics coupled with good analysis, evaluation, model refinements
New Initiatives

- Success Coaching Pilots Using Predicted Analytics
- Strategic Information Council (action planning based on data)
- Revised Support for Conditionally Admitted Students
- Increased Need-Based Aid and Housing Stipends
- Beyond Financial Aid Partnerships with Social Work Registry of Options and Resources (ROAR)
- New Student Surveys to Identify Difficult Transitions (Graduate students and Transition to Major)

School of Social Work Partnership

- [ROAR website](#) development
- New IU One.iu search engine resources for under-resources students
- Social Work student intern placements in Financial Aid, Dean of Students, 21st Century Scholar Support Programs, other areas
Student Experience Council

Subcommittees

1. Common first year experience
2. Helping students find community
3. Coordinated communication to students from deposit through the first year
4. Financial support for students

APLU - Strategies used by Project Degree Completion (PDC) Award Applicants

1. Credit Campaigns ("Finish in Four", "15 to Finish")
2. Degree Maps (personalized set of courses required for a particular degree program and information on when courses are available)
3. Early Alert Indicators (predictive analytics, flags, data systems alerting of impediments)
4. Integrated Technology System (links data from multiple sources for better decision making and transparency or integrated early alert systems)
5. Bridge Programs (assisting in difficult transitions summer bridge, transfer bridge, discipline specific summer bridge programs)
6. Academic Support Centers (mentoring, tutoring, life skills, writing, etc.)
7. Course Redesign (retooling specific courses or sets of courses usually with high DFWI rates to improve pedagogical strategies and academic support structures)
8. Financial Literacy (training covering wide range of topics such as student loans, budgeting, developing savings and investment plans during and after college)
9. Learning Communities (cohort style or with a residential component – Living Learning Communities)
10. Financial Support (institutional completion grants and need-based aid)
11. Peer Mentoring
12. Proactive Advising (student-centered approaches with higher touch practices that include advising and coaching)
Contact Information

Michele J. Hansen, Ph.D.
Assistant Vice Chancellor
mjhansen@iupui.edu
317-278-2818

Institutional Research and Decision Support
irds.iupui.edu
IUPUI Data Link

Contact us with questions or requests for information!
IUPUI Facilities Update

Presented by Emily C. Wren

Dental School Addition

- Substantial completion was January 5, 2018
- Occupied (somewhat) in February
- Patients in May
- 140 surface parking spaces return to campus inventory
- Re-use of redwood (more on that later)
IUPUI Multidiscipline Research & Classroom Building

- IUPUI's tier one status and a destination of choice for incoming students.
- Roughly 1/3 office, 1/3 research and 1/3 learning spaces
- 100,000 gsf, 65,000 asf
- Construction – late 2018 to mid-2020
- Site selected to maximize collaboration opportunities between the Schools of Science and Engineering & Technology

MDRC B Site
Michigan Street & West Street

- Current: construction slowed due to weather
- West Street - telecom relocation is now complete. Awaiting installation schedule for new light poles and removal of the old ones
- Michigan Street: Due to delays in West Street Project, Michigan Street Conversion from one way to two way in May 2018
- Re-treeing planned as weather permits in spring & Fall

Lighting upgrades

- IUPUI was awarded the LEEP award this fall for reducing energy usage in the following garages
  - Riverwalk (26%)
  - University Hospital (55%)
  - Sports (77%)
- This represented 1 million kWh saved resulting in $100,000 savings annually.
- 4 more garage lighting projects are part of a project approved by the Board of Trustees
Summer is on the Way!

Projects to be done Summer 2018
- Tower Garage Waterproofing & sprinklers (in addition to lighting upgrades)
- Renovation of Lot # 85 (west of Inlow Hall)
- Pavers on Bamhill
- Campus lighting
- Parking lot repairs & upgrades
- Taylor hall front steps replaced
- Taylor hall air handlers replaced

Dental School Addition
Redwood Recycling
Redwood furniture
IUPUI Faculty Council

1/9/2018

ARCHITECTURAL DESIGN APPROVAL

IUPUI Campus Gateways and Michigan Street Medians
IUPUI Faculty Council

Median Type A

Precedent for this median type is New York Street median landscape design (shown at left).
One existing turf median on New York Street (not shown in key map) between the entrance to Parking Lot 63 and Beauty Avenue will be upgraded to Median Type B.

Due to narrow width of median, a simple ground cover planting mix is recommended.

Median Type C
Desire to have limestone accent elements which will tie back to limestone in the nearby plaza of Eskenazi Hospital.

Median Type D
Faculty Affairs Committee (FAC) Recommendation

The FAC recommends the following framework for electing faculty to serve on the IUPUI Faculty Council (IFC).

These recommendations are designed to keep the already established election process practical and timely and to make the policy and process fair within the framework of faculty governance at Indiana University in general and IUPUI in particular (see below), which specifies that all representation of faculty in the IFC needs to preserve the proportion of a minimum of 60 percent of the total number of voting members as tenure/tenure track faculty (TTF).

The FAC’s recommendations require review and revisions of the IFC bylaws before they can become permanent. In order for the elections to determine non-tenure track faculty (NTTF) representation in the academic year 2018-2019 to be conducted according to the FAC’s recommendation, an exception to the current policy needs to be granted for spring 2018.

The FAC recommends that NTTF faculty members be granted the right to serve as elected unit representatives in the IFC if and only if the home units vote to allow this. The Table on the following page presents the distribution of the numbers of unit representatives across IUPUI. The potential number of NTTF unit representatives is also shown: The yellow-backgrounded column shows the minimum number of NTTF unit representatives if all units with one (1) unit representative were to elect an TTF. The green-backgrounded column shows the maximum number of NTTF unit representatives according to the recommendations of the FAC, preserving the principle of a minimum of 60 percent of the total number of voting members to be TTF.

Unit Representatives
Units elect their representatives (36 in total at present, see Table on next page). Units with one representative can choose their representatives, who can be tenured/tenure track, clinical, research, practice, or lecturer track NTTF. Units can decide to be more restrictive (i.e., TTF only, or [if entitled to more than one representative] a minimum number of TTF). 1 Units with more than two (2) representatives can choose their representatives according to the proportion of a minimum of 66 percent TTF of the total number of each unit’s representatives.

Executive Committee (EC)
In addition to the four TTF seats on the EC, one seat is to be filled by a NTTF faculty. 2

At-Large Representatives
No change is proposed in electing TTF or NTTF at-large representatives.

---

1The unit’s determination of eligibility needs to be detailed in the unit’s bylaws.
2In effect, two “reserved” NTTF seats (one representative elected annually, each for a term of two years).
### The Determination of N

The number of unit representatives for each school is determined by the number of faculty in that school as a multiple of "N" rounded up to the next whole number. Under the proposal from the FAC = NTT Min

<table>
<thead>
<tr>
<th>Year</th>
<th>Total # of Faculty #</th>
<th># of Number of Unit Reps</th>
<th>TT Numbers Per Unit</th>
<th>NTT Numbers Per Unit</th>
<th>Under the proposal from the FAC</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017-2019</td>
<td>1462</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Heron**
- **Business (Kelly)**
- **Columbus**
- **Dentistry**
- **Education**
- **Engr. & Techn.**
- **Health & Human Sci.***
- **Health & Rehab. Sci.***
- **Informatics and Computing**
- **Indiana Fort Wayne**
- **Law**
- **Liberal Arts**
- **Medicine**
- **Nursing**
- **Philanthropy**
- **Phys. Ed & Tour**
- **Public & Env. Affairs**
- **Public Health**
- **Science**
- **Social Work**
- **University Library***

### Size of Faculty Council (# of Unit Reps. + An Equal # of At-Large Reps. + Ex-Officio Members*)

- **Minimum Size with 30 Ex-Officio Members**: 102
- **Maximum Size with 45 Ex-Officio Members**: 117

---

* Ex-Officio Members include: Chancellor, 2 Chancellor’s designees, 17 Deans of Schools, Dean of the Division of Undergraduate Education, Chancellor of IUPUC, IFIC President, Vice President and Parliamentarian, 8 IFIC Executive Committee Members, 7 UFC Members, Staff Council President, Undergraduate Student Government President, Graduate Student Organization President, and Senior Academy Chair. 15 of the 45 Ex-Officio Members could already be Unit or At-Large Members of the IFC. Hence, there can be a minimum of 30 and a maximum of 45 Ex-Officio Members.

** The counts for Business, E&IT, Education, Liberal Arts, Library, Nursing, and Science does not include faculty librarians from these units at IUPUI Columbus.

*** The count for librarians under University Library does not include those in the Columbus, Dentistry, Law, and Medical Libraries.

**** The count includes 20 faculty from Health/Rehabilitation Science and 18 from PETM.

# Does not include NTTF, which allows ten (10) representatives no matter what the total NTT faculty count is.

KEL12-1-17
Modified by FAC January 2017
Constitution of the IUPUI Faculty

ARTICLE I. FACULTY MEMBERSHIP

Section A.
1. Individuals serving full-time who hold instructor (including lecturer) or professorial (including clinical and research) rank, as well as librarians of comparable rank, and who perform their functions primarily in Indianapolis, or who, having their principal functions elsewhere have rank in an academic unit which is primarily situated at IUPUI, shall be considered members of the faculty.
2. The faculty is divided between, on the one hand, tenured and tenure-track faculty members, and, on the other, non-tenure-track faculty members.

Section B.
1. All tenured and tenure-track faculty members shall be voting members of the faculty.
2. Regarding issues that are in the broadest sense of the term relevant to IUPUI, voting privileges can be granted to full-time non-tenure-track faculty members, but these privileges must be made explicit in this Constitution or its Bylaws.

ARTICLE IV. FACULTY COUNCIL

Section A. Membership
Faculty Council shall be composed of elected and ex officio members.

1. Elected members. Faculty members dedicated to teaching, research, creative work, and service, and librarians dedicated to performance, professional development, and service shall represent academic units. To be entitled to representation on the Faculty Council, an academic unit shall have its faculty organization documents on file with the President of the Faculty, be headed by an Academic Dean, and be certified by the IUPUI Faculty Council. The University Libraries of IUPUI shall be considered an academic unit.
   a. Elected members of the Faculty Council shall consist of unit representatives and at-large representatives.
   b. If the Council selects as President or Vice President faculty members who are not otherwise members of the Council, this shall confer membership and their presence on the Council shall be disregarded in apportioning unit and at-large representatives.
   c. If the Council elects to its Executive Committee a faculty member or librarian who is not otherwise a member of the Council, that person shall serve ex officio as a member of the Faculty Council. His or her presence on the Council as an ex officio member shall be disregarded in apportioning unit and at-large representatives.
   d. Elected members of the Council shall serve a term of two years, commencing with the first Council meeting of the fall semester. No elected member shall be eligible to serve more than two terms consecutively.
   e. Defining "N." At its November meeting of each odd-numbered year the Faculty Council will select a number N, as the apportionment base for election of unit representatives. Each academic unit will be entitled to elect one representative for each N persons in that unit and one representative for any fraction thereof comprising its eligible voting faculty. The "eligible voting faculty" will consist of the voting faculty as of October 1, as officially listed and certified by the Office of Academic and Faculty Records. The Faculty Council Coordinator, at the direction of the Executive Committee, will notify the president or chair of each unit no later than the middle of November of the number of unit representatives it may elect for the following term.
   f. Election of unit representatives. Each academic unit shall conduct its election of unit representatives by procedures it shall itself establish. The results of the unit elections shall be reported by each academic unit president or chair to the Faculty Council Coordinator and the President of the Faculty no later than the middle of March. The President shall announce the results of the elections at the April Council meeting.
   g. Election of at-large representatives. Election of at-large representatives shall be conducted in accordance with the procedures specified by the Faculty Council Bylaws, provided that the number of tenured or tenure-track at-large representatives shall be equal to the number of unit representatives, and provided further that the number of elected tenured or tenure-track representatives from any academic unit shall be less than one-half of the total number of elected members of the Council. Ten additional at-large representatives shall come from the ranks of the full-time non-tenure-track faculty (NTTF) and be elected by their peers; they will have the same rights and duties as other at-large representatives.
2. Ex officio members. The Chancellor of IUPUI, two Indianapolis administrative officers having campus-wide responsibilities and having been designated by the Chancellor, the head of each academic unit located in Indianapolis, and any elected member of the Executive Committee as well as any elected IUPUI representative to the University Faculty Council who is not otherwise a member of the Council shall be ex officio members of the Council.
3. **Alternate members.** A member of the Council who must be absent from any meeting of the Council may be represented at that meeting by an alternate, who will be permitted voice and vote. The alternate, who is not currently a member of the Council, must be a voting member of the Faculty (Constitution Article I, Section A). The alternate may have only one vote and may not represent more than one member of the Council.

4. **Non-voting, ex officio members**
   a. An elected representative of the Faculty organization of academic units utilizing existing IUPUI faculty shall be non-voting, ex officio members of the Council. The voting rights of each IUPUI faculty member shall be vested solely with the department and school or college of his or her primary academic appointment. Each Faculty organization shall be entitled to elect one ex officio non-voting representative for each N persons in the organization and one non-voting representative for any fraction thereof.
   b. The President or, in his or her absence, the Vice President of the IUPUI Student Assembly shall be a non-voting, ex officio member of the Council.
   c. The President of the IUPUI Staff Council shall be a non-voting, ex officio member of the Faculty Council. When the Staff Council President is unable to attend meetings of the Faculty Council, he or she may send a designated alternate.
   d. An elected representative of the IUPUI Senior Academy (an organization of retired IUPUI faculty and staff members) shall be a non-voting, ex officio.

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**BYLAW ARTICLE II. ELECTIONS**

**Section A. Election of Unit Representatives to the IUPUI Faculty Council**

Unit representatives to the IUPUI Faculty Council shall be elected in accordance with the procedures specified by the IUPUI Faculty Constitution Article IV, Section A, Subsection 1, Paragraph f.

**Section B. Elections of At-Large Representatives to the IUPUI Faculty Council**

For the purpose of the election of at-large representatives, a distinction is to be made between two groups of voting faculty:

1. Full-time tenured or tenure-track faculty (hereafter Group 1) and
2. Full-time non-tenure-track faculty (hereafter Group 2).

For each group, two elections are required to choose at-large representatives to the IUPUI Faculty Council: one for nominating candidates for the available at-large representatives’ positions, and a second to elect the at-large representatives. For the first ballot, for each group the slate of candidates will consist of all eligible voting members of that group. In the subsequent voting, at-large representatives will be elected by each group from a slate resulting from the popular vote in the first election by that group (Constitution Article IV, Section A, Subsection 1, Paragraph g.).

1. **Nomination to the at-large ballot**
   a. Each voting member of Group 1 shall be eligible to nominate no more than three persons from a list of the tenured or tenure-track voting faculty prepared by the Faculty Council Coordinator under the supervision of the Nominating Committee. Each voting member of Group 2 shall be eligible to nominate no more than three persons from a list of non-tenure-track voting faculty prepared by the Faculty Council Coordinator under the supervision of the Nominating Committee.
   b. These lists shall be distributed no later than the middle of November and the nominating votes shall be returned no later than the middle of December to the Faculty Council Office for counting under the supervision of at least two members of the Nominating Committee.
   c. The Nominating Committee shall submit to the Faculty by the end of January two ballots.
   1. One ballot for the tenured or tenure-track voting faculty containing twice the number of nominees as the number of persons to be elected.
   2. One ballot for the non-tenure-track faculty also containing twice the number of nominees as the number of persons to be elected, and securing that the results of each election be such that of the ten non-tenure-track faculty representatives on the Faculty Council no more than two shall come from the same school and that there are at least two representatives from each of the clinical, research, and lecturer ranks.
   3. Each ballot shall contain the names of persons receiving the most nominations. In the case of a tie for the last position on a ballot, the Nominating Committee shall select persons for the ballot from among those ties.