

Indiana University-Purdue University Indianapolis
Indianapolis Faculty Council (IFC)

Minutes

November 7, 2017 ~ Campus Center Theater ~ 3-5 p.m.

Faculty and Guests Present: Kacy Allgood, Lisa Angermeier, Marta Anton, Leslie Ashburn-Nardo, Simon Atkinson, Rafael Bahamonde, Tina Baich, Mark Bannatyne, Ed Berbari, Nicolas Berbari, Ben Boukai, Janice Blum, Boyd Bradshaw, Camy Broeker, Kellie Cranfill, Thomas Davis, Mary De Groot, Lisa DesNoyers, Kimberly Donahue, Amanda Friesen, Anita Giddings, James Gladden, Jeff Gruenewald, Brittney-Shea Herbert, Krista Hoffman-Longtin (alt: Ron Sandwina), Sarath Janga, Kathy Johnson, Kevin Jones, Joan Kowolik, Jane Luzar, Chiung-Ju Liu, Lindsey Mayo, Marc Mendonca, Robert Minto, Stacy Morrone, Miriam Murphy, Kristi Palmer, Megan Palmer, Michael Patchner, Nasser Paydar, Tod Perry, Christine Picard, Rebecca Porter, William Potter, Stephen Randall, Brandon Rubacha, Simon Rhodes, Eva Roberts, David Russomanno, Dan Rusyniak, Eric Saak, Jim Scheurich, Kristina Sheeler, Jodi Smith, Deborah Stiffler, Tom Stucky, Mark Urtel, Kathleen Visovatti Weaver, John Watson, Jeff Watt, Elizabeth Whipple, Marianne Wokeck, and Michelle Yip-Schneider

Members Absent: Doug Acheson, Rachel Applegate, Robert Barr, Kristy Beach, Doug Bielmeier, Amy Blevins, Brian Brewer, Angela Bruzzaniti, Ken Carow, Ellen Chernoff, Amber Comer, Lisa Contino, Andrea Copeland, Theodore Cummins, Cornelis De Waal, Rebecca Dixon, Gregory Druschel, Valerie Eickmeier, Rob Elliott, Jennifer Embree, Sasha Fedorikhin, Patrick Gerety, Anita Giddings, Philip Goff, Charles Goodlett, Joan Haase, Raymond Haberski, Paul Halverson, Jonathan Hawkins, Jennifer Herron, Jay Hess, Reinhold Hill, Matthew Holley, Robin Hughes, Erik Imel, Richard Jackson, Jeremiah Jagers, Benjamin James, Josette Jones, Mark Kaplan, Andy Klein, Daniella Kostroun, Matt Lawson, David Lewis, Debra Mesch, Willie Miller, Megan Musgrave, Bethany Neal-Beliveau, David Nelson, Robin Newhouse, Mathew Palakal, Amir Pasic, Lynn Pike, Karen Pollock, Rick Ralston, Peggy Stockdale, David Stocum, Sean Stone, Rosa Tezanos-Pinto, Jennifer Thorington-Springer, Joseph Unthank, Ruben Vidal, Clark Wells, John Williams, Jr., L. Jack Windsor, Frank Yang, and Samantha Yeap

Agenda Item I: Welcome and Call to Order

IUPUI Faculty Council Vice President Jeff Watt called the meeting to order.

Agenda Item II: Adoption of the Agenda as the Order of Business for the Day

The Agenda was adopted as the Order of Business for the Day.

Agenda Item III: Approval of the Minutes of the October 3, 2017, Meeting

The minutes of the October 3, 2017, meeting were approved and entered into the record.

Agenda Item IV: Updates/Remarks from the Chancellor

Nasser Paydar, Indiana University Executive Vice President and Chancellor of IUPUI

Paydar reported on the following:

- **State of the University Address:** President Michael McRobbie asked all campuses to review their campus awards that recognize outstanding teaching. The president wants to increase the number of teaching awards university-wide. A new rank of Master Teacher will also be discussed in the next year. A group will be convened to discuss this. The president has also asked for a review of all campus's Centers for Teaching and Learning. The CTL review for IUPUI was completed last year. Concerning promotion and tenure cases of teaching, we recognize that schools set the criteria for excellence. In the next year, the schools are asked to review their processes and improve them if necessary. A career path for promotion of non-tenure-track faculty NTT will also be reviewed. The Faculty Affairs Committees on each campus will look at this.
- **Opioid Addiction Research:** Indiana University has committed funds for this research. Vice Chancellor Simon Atkinson spoke of the addiction's grand challenge. This grand challenge came

from Gov. Holcomb and President McRobbie. The university has committed what we can to help lower the alarming rate of deaths from opioid-related overdose deaths (more than the car accidents and HIV deaths at its peak). This challenge involves many people at the university level who are already working on addiction studies. The effort is coordinated by a steering committee chaired by Robin Newhouse, dean of the School of Nursing. She will address the legislative delegation on this effort. IUB will be hiring tenure-track faculty in the School of Public Health to work on this challenge. IUPUI and the School of Medicine are contributing \$18 Million and \$5 million from President McRobbie. There are five main areas of work: data analytics, education and training, policies and economics, basic research, and community and workforce development. The challenge will be rolled out in phases. The results and activities in phase 1 will inform the later challenges. Phase 1 begins in January. Phase 2 in 2018-19; Phase 3 in 2019-2020. The funding will break down about 35-40% for Phase 1, 40% for Phase 2, and 20% for Phase 3.

- The IUPUI women’s soccer team won their championship this past Saturday for the Horizon League. They begin the NCAA playoffs soon against Notre Dame.

Agenda Item V: Updates/Remarks from the IFC President

Jeff Watt for Rachel Applegate, IUPUI Faculty President

Watt reported on the following:

- Rachel Applegate (president) is out of town.
- There will be a workshop on constitutions and bylaws on December 15, at 3 p.m. If you are interested in attending, contact Karen Lee.
- The University Faculty Council is working on the initiatives proposed by President McRobbie during his State of the University address and outlined by Chancellor Paydar in his report.

Agenda Item VI: [Action Item - Vote] Election to the Nominations Committee

Marianne Woceck, Chair, Nominations Committee

Woceck presented the following slate. The election will be held electronically following the meeting.

IUPUI Faculty Council: Slate for Nominating Committee

Term: June 2017 through June 2019

Number to Elect: 1

Last Name	First Name	Rank	School	Department Description
Mayo	Lindsey	Ten Assoc. Prof.	Medicine	Pediatrics
Schild	John	Ten Assoc. Prof.	Engineering and Technology	Engineering and Technology
Watson	John	Ten. Assoc. Prof.	Science	Biology

Agenda Item VII: [Information Item] Faculty Sponsorship and Conditional Admits

Boyd Bradshaw, Associate Vice Chancellor for Enrollment Management

Matt Moody, Associate Director for Strategic Operations

Bradshaw and Moody reported on the following:

- Students admitted with expectations (conditional admits):
 - This is part of the admissions process that has an essay component. A committee reviewed 189 applications and 143 students were accepted. Seventy-nine accepted and have enrolled. Sixty-five are currently in their first semester. University College is offering student success coaching and the appropriate math course with weekly visits to the Math Assistance Center. We are

looking forward to seeing data on this and to compare it to data of students who are enrolled fully.

- Faculty Sponsorship of Students: We are working with these students during the academic year and will meet with the faculty sponsors to see how the students are progressing during the fall. The sponsorship policy has been in effect for many years, but a change was made to the policy to allow students to register for 12 credit hours so that they can receive student financial aid. Ultimately, we want both groups to be successful.
- Admissions numbers: We are currently ahead 2000 applications from where we were last year at this time. The IU shared applications will cause us to pause a little bit because students are checking boxes to apply to all campus. We are over 400 students in admittances over this time last year as well. We are also up in the diverse categories. We see a double amount of students transferring to IUPUI next fall as well.

Agenda Item VIII: Unfinished Business

There was no Unfinished Business.

Agenda Item IX: New Business

Allgood asked why it is possible for the School of Medicine to employ known predators. Chancellor Paydar said it is not appropriate and he will need more information to address the question.

Agenda X: Final Remarks and Adjournment

With no further business appearing, the meeting was adjourned. The annual State of the Campus address was given by Chancellor Paydar followed by a reception.

Minutes prepared by Karen E. Lee, Director of Academic Affairs and Strategic Initiatives
University Hall 5002/274-2215/fcouncil@iupui.edu/<http://www.facultycouncil.iupui.edu>

Report on Council Actions 2017-18 (per Bylaws Article 1. Section C.3)

Committee Assignments

Academic Affairs Committee

Assigned:

- Student Achievement Record - part of Comprehensive Student Record Project - <http://www.aacrao.org/resources/record>
 - Invite Mary Beth Myers and Jay Gladden to EC meeting to discuss project. Key issue is whether student can/should be credited for learning on “achievement record” (co-curricular transcript) if there already is a RISE designation on transcript.
- Potential Policy on Credit Hour Overlap Between Minor to Major or Major to Second Major (Porter email of 5-14-14) (*Reported at February 3, 2015, IFC Meeting: The committee concludes that the academic units should have such policies and is generating a draft.*)
- Potential “refreshing/updating” of Principles of Undergraduate Learning. [Partner with Undergraduate Affairs Committee.] Can they be integrated with Principles of Co-Curricular Learning?
- Policy on the use of transferred credits being counted for award of both major and minor programs

Carry Over to 2017-18:

- Credits transferred from campuses within both the IU and Purdue systems, how credits outside these systems are viewed by IUPUI, and how many credits must be taken at IUPUI before an undergraduate diploma may be granted at the IUPUI campus.

New for 2017-18:

- Proposal to move Commencement to Saturday (Provisional approval given by email vote by 2016-17 committee.)
- Review PULs including merging PULs with Principles of Co-Curricular Learning (create ad hoc committee from Academic Affairs, Student Affairs Committee, and Undergraduate Affairs Committee)

Budgetary Affairs

Assigned:

- Banded tuition results
- Midwest Student Exchange
- IU Fort Wayne
- RCM Review
- Campus Conversations
- Change in Resource Planning Committee

Campus Planning Committee

Assigned:

Carry Over to 2017-18:

- Review and comment on Continuing Student Campus Survey
- Review and comment on PULSE surveys (e.g., campus safety, diversity, common theme).
- Review and comment on National Survey of Student Engagement (NSSE) and other tools that gather information about students and faculty
- Request updates on implementation of IUPUI Strategic Plan and Welcoming Campus Initiative. Report any concerns to IFC.

New for 2017-18:

- Campus Conversations (annual)
- Monitor impact on faculty and campus from changes in medical school operations. Make recommendations for responding to changes.
- Monitor impact of Ft. Wayne integration.
- Welcoming Campus refinement
- Higher Learning Commission mid-cycle report about IUPUI meeting criteria.

Constitution and Bylaws Committee

Assigned:

Carry Over to 2017-18:

New for 2017-18:

- Amend the Bylaws Grievance Procedures to allow for a Unit Recommendation Report to follow a completed Board of Review. The purpose of the Unit Recommendation Report would be for the Board of Review to recommend to the Chancellor or dean structural changes in the operations of an academic unit that would benefit the prevention of future grievances. (Received by the Committee in e-mail message from Rachel Applegate on April 24, 2017.)
- Collaborate with Ad Hoc Committee on Diversity regarding charge and function.
- Inclusion of Ft. Wayne as a unit.

Distance Education Committee

Assigned:

Carry Over to 2017-18:

- Monitor Graduate Faculty Council for graduate-level policies
- Follow-up with Unizin
- Follow-up with online proctoring
- Follow-up with the transition to Zoom from Adobe Connect

New for 2017-18:

- Updates from IU Online
- Updates from Quality Matters
- Support structures for students who are fully online.
- Follow up on CTL “The Forum.”

Diversity Committee (Ad Hoc)

Assigned:

- Consult with Gina Gibau, associate vice chancellor for faculty diversity and inclusion, to identify faculty to serve along with you.
- Develop a charge for the standing committee (yet to be proposed to the IFC)
- Address the strategic plan's goals and objectives of:
 - Create pathways for success for underrepresented students, faculty, and staff
 - Develop cross-cultural awareness and competence among all members of the IUPUI community (focusing on faculty)
 - Becoming an employer of choice for faculty by providing meaningful work, improved workplace culture and communication, and advancement opportunities

Faculty Affairs Committee

Assigned:

Carry Over to 2017-18:

- NTTF Voting
- Need for systematic analysis of policies and procedures in the Faculty to assure definitions for “faculty” and “full-time,” for example, are consistent and correctly and appropriately applied: The SAVCAA and the Constitution and Bylaws Committee need to be involved in coordinating this effort.
- Review policies and procedures for tenure, practice plan, and compensation in the School of Medicine.
- Determination of “full-time” for School of Medicine faculty, especially with those whose “effort” and compensation is primarily in IU Health.
- Discuss the creation of a subcommittee of the Faculty Affairs Committee and the campus P&T Committee to review core school policy of P&T at IUPUI.
- Discuss matching Kelley School of Business (IUB) promotion and tenure up through IUPUI.
- Create a formal pathway to feed into the community for discussion.

New for 2017-18:

- Promotion and Tenure Committee (primary/department and unit/school) size – 4 vs. 7. Is additional language necessary to further clarify expectations with regard to committee size and the minimum number of positive or negative votes. [REFERENCE - 2017-18 Guidelines, page 13: Primary/Department and Unit/School Level Promotion and/or Tenure Committees Responsibilities](#) (per email from Gail Williams, July 10, 2017).

Faculty Guide Committee

Assigned:

Carry Over to 2017-18:

- Revisit the status of Circular 2017-07.1 – Creation of an IUPUI Ombudsteam (up for second read/vote at IFC)

Action Items:

- Review the Faculty Guide to identify any policies that are potentially outdated and recommend to the IFC that the identified policies be assigned to the appropriate council committees for currency review.

Fringe Benefits Committee

Assigned:

- Monitor benefits

Library Affairs Committee

Assigned:

Carry Over to 2017-18:

- Continue to monitor Open Access policy
- Link open access uploading to Activity Insight.
- Providing input to and advocating for the University Library at IUPUI
- Evolving nature of the scholarly record
- Explore adding doctoral student thesis information to IUPUI transcripts
- University Library budgetary concerns: Advocate for increase in budget.

New for 2017-18:

- Library Town Halls and Campus Tour
- Improve communication with faculty

Promotion and Tenure Committee

Assigned:

- Reviewing major/substantive changes to the guidelines each year (distinguishing between cosmetic or procedures changes and those involving substance)

Research Affairs Committee

Assigned:

- Policy Reviews:
 - Revisions to the Sponsored Research Programs – Internal Submission Deadlines: <http://policies.iu.edu/policies/categories/research/IU-Research-Policies/internal-deadlines.shtml>
 - Laboratory Safety: <http://policies.iu.edu/policies/categories/administration-operations/public-safety-institutional-assurance/PS-EHS-02.shtml>
 - Dual Use Research of Concern: <http://policies.iu.edu/policies/categories/research/IU-Research-Policies/durc.shtml>
- Policy on Centers and Institutes
- Indirect Cost Recovery guidelines to the IFC.
- Center designation process – inventory of active/inactive centers as a first fact-finding step.
- IUCRG Program – faculty input into future directions/funding priorities if the program continues.

Staff Relations Committee

Assigned:

Carry Over to 2017-18:

- Review policies and procedures in the bylaws that govern the IFC's Staff Relations Committee and, comparably, the ISC's Faculty Relations Committee and change them to current practices.
- Review impact of HR 2020
- Search committee training (better and more systematic across campus and at all levels)
- Effective ways of communication about issues and concerns of interest to all IUPUI employees.
- Overcome incompatible technologies that hinder effective communication across campus and systems.

New for 2017-18:

- Campus pedestrian safety

Student Affairs Committee

Assigned:

- Review of sexual misconduct policy brought forward by the UFC
- Off-campus student conduct (note new Greek policy)
- Review PULs including merging PULs with Principles of Co-Curricular Learning (create ad hoc committee from Academic Affairs, Student Affairs Committee, and Undergraduate Affairs Committee)

Carry Over to 2017-18:

- Update the Academic Misconduct portion of the Student Code of Rights, Responsibilities, and Conduct
- Campus climate for adult learners
- Campus climate for adult learners

Technology Committee

Assigned:

Carry Over to 2017-18:

- How does the committee become informed about policies, guidelines, recommendations, proposed technologies, etc., and how can it provide input before a decision is made? *Matt Gunkel shared a proposal about a better dissemination plan for existing UITS resources (January 2017). We also worked on sending questions to presenters ahead of time so that they would be able to be prepared with answers and make efficient use of everyone's time.*
- Updates on new classrooms and classroom technology. *Matt Gunkel, Julie Johnston, and Mary Beth Myers gave a presentation in January 2016, but were willing to return to given an update.*
- Update on web collaboration tools
- Canvas update
- New Electronic and IT Accessibility Coordinator
- Have Marcia Gonzales (compliance office) come and talk about the role of UITS for accommodations and accessibility. Also launch of an ADA course for faculty that is supposed to be ready in fall 2017.
- Continue meeting in different locations to try out the technology. Can alert faculty and UITS of the joys and struggles with different technology setups.
- Top hat has a dedicated contact for IUPUI.

New for 2017-18:

- Find a better way to keep faculty informed.