

Indianapolis Faculty Council (IFC)
Minutes
October 2, 2012 ~ CE 409 ~ 3:00 – 5:00 p.m.

Faculty and Guests Present: Lisa Angermeier, Keith Anliker, Rachel Applegate, Simon Atkinson, William Babler, Sarah Baker, Mark Bannatyne, Charles Bantz, Nerissa Bauer, Terry Baumer, Anne Belcher, Ed Berbari, Robert Bigsby, William Blomquist, Catherine Brown, Hsin-Liang Chen, Heather Coates, Philip Cochran, Lisa Contino, Jan Cox, David Craig, Zeb Davenport, Mark Di Corcia, Ken Durgans, Nancy Evans, Sasha Fedorikhin, Vance Farrow, Mary L. Fisher, James Gladden, Charles Goodlett, Tony Greco, Barbara Gushrowski, John Hassell, Angie Hill, Carlee Hough, Thomas Hurley, Pamela Ironside, Brian Johnson, Kathy Johnson, Josette Jones, Kate Julius, Jason Kelly, Gaylen Kelton, Andy Klein, Joan Kowolik, David Lewis, Carmen Luca-Sugawara, Jane Luzar, Joyce Mac Kinnon, Julie Magid, Steve Mannheimer, Michael McLeish, Julie Meek, Stacy Morrone, C. Subah Packer, Kristi Palmer, Nasser Paydar, Melinda Phillabaum, Rebecca Porter, William Potter, Lyne Racette, Kathy Risacher, Laura Romito, David Sabol, Arlene Schmid, William Schneider, Jodi Smith, Deborah Stiffler, Lee Stone (Alt: Jim Klenner), Rosa Tezanos-Pinto, Laura Torbeck, Janice Vinson, Frank Wadsworth, Jing Wang, Xianzhong Wang, Rick Ward, John Watson, Jeff Watt, James White, John Williams, Jr., L. Jack Windsor, Marianne Wokeck, Emily Wren, Chris Yeadon, Michelle Yip-Schneider, and Momoko Yoshimoto

Members Absent: Austin Agho, Karen Alfrey, Deborah Allen, Stephen Beck, Bonnie Blazer-Yost, D. Craig Brater, Marion Broome, Angelo Cardoso, Mary Dankoski, Charles Davis, Mary De Groot, Dan Drew, Valerie Eickmeier, Anthony Faiola, Margaret Ferguson, Jan Froehlich, Mark Frohlich, Patrick Fueger, Philip Goff, Richard Gunderman, Susan Gunst, Eric Horn, May Jafari, Roger Jarjoura, Stephen Jones, Pam Laucella, Kathy Marrs, Michael McKenna, Marc Mendonca, James Miller, Mary Beth Minick, M. Razi Nalim, Bethany Neal-Beliveau, Michael Patchner, Dawn Rhodes, Simon Rhodes, Kevin Robbins, Gary Roberts, Patricia Rogan, David Russomanno, Marwan Wafa, Clark Wells, Karen West, Elizabeth Whipple, Kenneth White, Frank Witzmann, Wanda Worley, and Karmen Yoder

Agenda Item I: Welcome and Call to Order

IUPUI Faculty Council Vice President, Ed Berbari, called the meeting to order at 3:00 p.m.

Agenda Item II: Adoption of the Agenda as the Order of Business for the Day

The Agenda was adopted as the Order of Business for the Day.

Agenda Item III: Memorial Resolution for Dr. Sheldon Siegel

Circular 2013-01: http://www.iupui.edu/~fcouncil/documents/memorialres/siegel_sheldon.pdf

A moment of silence was given by the assembly, and the resolution was entered into record.

Agenda Item IV: Approval of the IFC September 4, 2012, Minutes

The minutes of the IFC September 4, 2012, meeting was approved and entered into record.

Agenda Item V: Updates/Remarks from the Chancellor

Charles R. Bantz, Chancellor

Chancellor Bantz gave the following report:

- **Strategic Plan:** The strategic plan process began in the summer with a retreat that included academic deans, a member of the Staff Council and Faculty Council, and the vice chancellors. The official kickoff was last week. Executive Vice Chancellor Paydar is leading the project with Professor Trudy Banta and Vice Chancellor Dawn Rhodes. The Chancellor's Newsletter spoke about the process and encouraged employees to think of envisioning the campus of the future. He said the challenge now is to be as bold and visionary and push ourselves in the future to shape it.

Think of pushing ahead academically and the impact of the city. Only the faculty are going to be able to give input to shape the areas in which they work.

- Accreditation: The reaffirmation visit of the Higher Learning Commission will occur the first week of November.
- Searches:
 - Dean of the School of Medicine – Chaired by John Williams, School of Dentistry, and will use a search firm.
 - Dean of the McKinney School of Law – Chaired by Ted Boehm, Indiana Supreme Court Justice (Emeritus), and the use of a search firm.
- 2012 Regatta: 112 teams participated with the School of Dentistry teams winning first and second place.
- United Way: Thanked persons for their support.
- Online Education: Paydar said the university announced IU Online and encourages all campuses to create online programs where appropriate. \$8 million has been given over three years to help with the funding. The funding comes half from university components and half from the president. \$500K comes from IUB, \$325K from IUPUI, and \$325K from UITS. The other regional campuses will contribute \$40K each. The president will then match these funds. From the total amount after the match, \$700K will go back to the campus in the form of incentives, \$500K will go back to other states to comply with federal government rules, \$100K will go for hardware and software, and \$1.4M for instructional design that will be coordinated by UITS. It is hoped that IUPUI can reach out with more online programs by taking existing courses and adding others to create an online degree. Our campus is to focus on graduate level programs while the regional campuses are to focus on undergraduate programs. A question was asked if there was an application for faculty to request funds. Paydar said each school dean is asked to prepare a plan to move forward in that area. There is no deadline to do that. Depending on the plan submitted, funds are available. The funds are limited, so it may be first-come, first-served.
- Fairbanks School of Public Health was named last week.
- Bantz asked Gene Tempel to serve as the Founding Dean of the School of Philanthropy. The appointment is a limited term until December 31, 2014. The search for the next dean will occur sometime during this period. The School of Philanthropy has received significant notice on the announcement, and it is believed to be the first of its kind in this country.

Agenda Item VI: Updates / Remarks from the IFC President

L. Jack Windsor, President

Windsor reported on the following:

- Proposal for the Schools of SLIS and Informatics. A concern was shown as the UFC did not appoint a committee on mergers as it was supposed to do although we submitted names to serve on the committee. Windsor asked if there were concerns or comments that should be asked. No comments. He opened it up for questions. A member of the School of Library and Information Science said the document on the merger of the two schools is still in draft and coming along. There was a concern stated that the proposed name of the school, School of Informatics and Computing, does not contain a reference to the library.
- The summer tuition discount will continue for one more year.

Agenda Item VII: [Information Item] IUPUI Food Service

Kate Julius, Assistant Vice Chancellor for Auxiliary Services

Chris Yeadon, Director of Dining Services

Julius and Yeadon reported on the following:

- Julius introduced Chris Yeadon and Angie Hill.
- Yeadon spoke about IUPUI Food Service and Auxiliary Services. They are now providing food service at the Center for Young Children. 200 meals per day are served.
- Yeadon: In March, Flat Breads Pizza was changed to Papa Johns. The response has been overwhelming. Participation has gone up three fold since last spring and continues.
- Yeadon: This past summer, we started scientific taste panels where samples were served with ingredients in the food and the panel then chose the best ingredients for the sample and changes were made based on the responses.
- This fall a new concept was added on the first floor of the Campus Center. The Mexican concept was changed to Simmer which is Asian and Vietnamese Pho.
- Lastly, we will start a new program after fall break at Mondo's to speed up the process. You can use a call ahead service to place your order.
- Angie Hill: She focuses on operations in the food service area. A new incentive program will begin after fall break. The Catering Referral Program will have a 20% discount to you for all new customers sent to the catering department. Both the referral and referee will receive the discount.
- Cards were distributed announcing a few of the items.
- Faculty, staff and students will be participating in food focus groups.
- Food Service has been given the opportunity to collaborate with the Department of Kinesiology to partner with a 300 level eight week course. The course will assess whether the Campus Kitchen Project should be brought to this campus.
- To stay updated on these projects, Auxiliary Services offers an eNewsletter. A form was circulated to be registered.

Agenda Item VIII: [Information Item] Conversion of University Place Hotel to Classrooms/Dorms

Zebulon Davenport, Vice Chancellor for Student Life

Kate Julius, Assistant Vice Chancellor for Auxiliary Services

Davenport and Julius reported on the following:

- Davenport thanked those who are serving on the conversion team.
- The conversion will have housing, classrooms, and dining and will address the needs of additional classroom space, additional housing, and an on-campus dining facility.
- The hotel and conference center will close in November. Classroom space will open in June 2013. Residential spaces will be available in August 2013.
- Residence Hall: the hotel side will be the residence hall. It is referred to as The Tower at this time. There will be 560 beds, a study lounge, computer lounge, community space, and workout space. The dining facility will be where Scholars Hall is now. Campus housing is at 100%. Park Place is at 98.9% capacity – 247 students. 243 students are not accommodated by housing. The benefits of on-campus housing include higher academic achievement measures, increased options for Residential-Based Learning Communities (Honors, Engineering, First-Gen Students, non-residents, second-year, international, STEM and PETM), and a faculty in residence program. This past year, students living in residence halls had a higher GPA than those who lived off campus. A faculty in residence will have their own apartment/unit.
- Dining Hall: COMPASS/Chartwells collaborated with the committee on the style of dining that will move forward on the campus. Scheduled to open in August 2013, to residents, faculty, staff, students and general public. It will include seven distinct dining options with meal plans available for everyone. It seats 470 for each dining session and features an open, contemporary design with its own culinary and operations staff. Special dietary menus will be available. The dining hall will provide additional food options for the campus, and offer a social gathering place for students, faculty, and staff to connect.
- There will be a place for study in the dining hall as well.

- University Place Dining:
 - Our Den will close on November 30, 2012.
 - Chancellors will remain open until May 15, 2013, and then will close for renovation. When reopened, it will feature a refreshed atmosphere and favorite items from both Our Den and Chancellors.
 - The Faculty Club will not be affected and will remain open during renovation.
- Academic Building:
 - There will be 15 classrooms available in January 2013.
- Events and Meeting Space:
 - Special Events and lectures can be held in the auditorium. The existing meeting rooms in the Tower include the ballroom and second floor meeting rooms and will be available for campus, student, and conference use. The Campus Center and other public spaces can also be used for these and other activities. Catering services will be available.
- Parking: 373 parking spaces will be part of the campus inventory, but will be for events and residents.
- conversion@iupui.edu – address to use for questions if not answered in the FAQs on the master plan site.

Questions:

- What is the range of size of the classrooms? Wren said they are mainly on the smallish side with the largest room holding 90 people. No walls will be torn down, so the meeting room size is the same as the classroom size.
- Are meals available on a walk-in basis? Yes.

Agenda Item IX: [Information Item] Update on Accreditation 2012

Mary Fisher, Associate Vice Chancellor for Academic Affairs

<http://www.iupui.edu/2012>

Fisher reported on the following:

- An e-mail will go to all faculty and staff tomorrow with a link to the chapters and executive summary. The hard copies of the executive summary will be sent to the IFC through campus mail.
- The team has been identified and the dates confirmed.
- Individual groups will be contacted if the visitors want to meet with them.

Agenda Item X: [Action Item] Election of At-Large Representative to the IUPUI Promotion and Tenure Committee

Simon Atkinson, Chair, Nominating Committee

Atkinson said the election will take electronically on Wednesday, October 3, 2012, due to the School of Medicine holding their fall faculty meeting today and their representatives would be unable to vote. A link will be sent to the voting members of the council when the ballot is open.

Agenda Item XI: [Information item] Unicom / Lync Migration

Dennis Cromwell, Associate Vice President, Enterprise Infrastructure

Kirt Guinn, Director, Telecommunication Infrastructure

Handout: http://www.iupui.edu/~fcouncil/documents/handouts/lync_overview.pdf

Cromwell and Guinn reported on the following:

- The Unicom Project is “the real value of unified communications in having access to the people and the resources needed in order to do one’s job more efficiently.”
- Unified Communications contains Microsoft Lync. It enables the user to do instant messaging, voice telephoning, conference calls, and web calls. The service allows you to see if the person you want to contact is available, busy, or has set the “do not disturb” function. Instant messaging is a fast way to communicate instead of by phone or e-mail. A video bridge can be used for video calls.
- It is available on PC, mobile phones, and the web.
- Emergency 911 Notification: Computer based phone services have inherent limitations with connecting to location-specific services, such as the emergency response services accessed by dialing 911. This is chiefly a problem when using Unicom Enterprise Voice to make calls from a location other than your desk. To be activated for the Unicom service, first read and agree to the IU Emergency 911 Acknowledgement Statement.
- Federation: Communicate with public IM services (Yahoo, AOL, etc.). With other Lync users. Lync federation is automatic if both institutions enable automatic partner discovery. Lync federation can occur without auto discovery if institutions register.

Questions:

- Will the institution ensure the reliability of the phone usage since it uses technology other than like those of landlines? Cromwell said yes, the network will be reliable. Power outages will take the computer down and the phone system down. There will be analogue emergency phones in all locations. Dropped calls can take place outside of the university. If they are experienced, please report them.

Agenda Item XII: [Information Item] United Way

Sara Griffin, United Way Committee Representative and Manager

Andy Klein, Co-Chair, United Way Committee

Griffin reported on the following:

- Klein said his co-chair is Kim Kirkland.
- The United Way is in the middle of its current campaign. It is an institution that is important to our community partners. Community service and engagement is one of our core missions. Chancellor Bantz sits on the board of directors for the United Way of Central Indiana.
- The campaign has tried to connect to student life.
- A reception was held for the Key Club members.
- A kickoff luncheon has been held. 275 faculty and staff participated with over \$7,000 made in lunch cost and tips left for the servers.
- September 19 was a cross promotion between the UW and the IUPUI Soccer Team. Over 1000 persons attended.
- An information booth was set up at the Regatta.
- Goal is \$360,000. We are past the half-way point at this time. If half of the employees on this campus donated \$6/month, we would go past the goal. He urged the faculty to talk with their staff about the program.

Agenda Item XIII: Questions/Answers

- Mannheimer to Paydar regarding IU Online: Online education is a fast-moving form of education. Is part of our thinking is to help incubate approaches to online courses? Paydar responded yes. There is much interest and Ali Jafari is excited about the next generation of the software. Programs with courses of large enrollment may have some assessment for those that choose to be a part of the program.

- Schneider to Windsor regarding research committees: There is a joint meeting of the IUB/IUPUI research committees. What will they discuss? Windsor said that because of the problems last year with the IRB process, both campuses met with the research offices and the problem was solved. This year there are problems with hazardous materials and the meeting is to talk about this before it gets too bad.
- Schneider asked Windsor to talk about the procedures for the merger of the Schools of Informatics and Library and Information Science. Windsor said the committee that was to be formed would be to ensure that everyone had a voice in the procedure. A group of people met and the conversation has been good. The next step is to send the document to the administration and the Board of Trustees. The chancellor said the document is on the next agenda and Paydar said conversations have been held during the process. Applegate said there has been complete participation by the schools and the document on the draft of the merger has been made available. The document that was sent to the Trustees will now be sent to the faculty. Gushrowski said the emphasis is on programs.
- If you want help with assistance in preparing an online program, is it available? Paydar said he thought so. They do not know how many people are going to be interested in moving to online programs.
- Windsor said he would be glad to take questions regarding research. The issues will be on compliance and animal issues as well as other issues.
- What about parking in the conversion of the hotel. Will there be spaces for covered bike parking there with showers available for those who use it? Wren said the garage at the hotel is not safely navigated for bicycles as it is very steep and cars go in and out on the same ramp. Students probably will not be parking there. The chancellor said bike parking is important and we need to encourage much more bike usage.
- Simon Atkinson: Please update us on the current standings of the buildings with the Wishard land swap. The chancellor said there is a committee working on the buildings affected. Once we know what is savable, fixable, or demolishable, we will know better what we can do. We will be taking over the family practice building and will become a clinical building. Regenstrief is questionable as well as other large buildings. They are probably usable and convertible to classrooms. He is hoping for some swing space where persons can go while buildings are being converted.
- The chancellor spoke about the hotel. For those who have not been in the meeting rooms, consider looking in the rooms that are not occupied to see what is available. There is movable furniture in some of the rooms. We will have a unique opportunity for faculty and staff to interact every day and night as they will be living there and others will be living there. This will have opportunities that we do not currently have on this campus. Wren said there are informal learning spaces on the second floor in front of the larger classroom spaces available behind those rooms.
- Will there be a charge for holding classes in the rooms? Wren said no, but the Indiana Room, Purdue Room, Deans Room, and ballroom will be a charged room.

Agenda Item XIV: Unfinished Business

No Unfinished Business.

Agenda Item XV: New Business

No New Business.

Agenda Item XVI: Standing Committee Reports

No Standing Committee Reports.

Agenda Item XVII: Report from the IUPUI Staff Council

James Klenner, First Vice President

Klenner reported on the following:

- The September meeting included taking pictures of the members to create an online directory so that staff know who their representative is.
- Guests at the September meeting included Susan Brewer who spoke about insurance rates next year, as well as from Jane Luzar on the new smoking law and policy.
- At the October SC meeting, a discussion of the conversion will occur as well as lateral transfer pay.
- The Glenn W. Irwin Jr Experience Excellence Award is being moved to the Staff Council for the staff award. At the end of October, four different awards will be given for staff. He encouraged the faculty to nominate staff for these awards.

Agenda Item XVIII: Adjournment

With no further business appearing, the meeting was adjourned.

Report on Council Actions (per Bylaws Article 1. Section C.3):

Items to be Completed:

- Election of Representatives to the IUPUI Promotion and Tenure Committee

Items Completed:

Minutes prepared by Faculty Council Coordinator, Karen Lee
UL 3115N / 274-2215 / Fax: 274-2970 / fcouncil@iupui.edu / <http://www.iupui.edu/~fcouncil>