We, the faculty members of Indiana University-Purdue University Indianapolis, in recognition of our common goal to better human conditions through the process of education, and in recognition and appreciation of the rights and responsibilities bestowed upon us by the state of Indiana through the Indiana University and the Purdue University Boards of Trustees for the accomplishment of this goal, do establish this Constitution for the purpose of creating a system which will aid in the identification, definition, and accomplishments of major specific objectives of this faculty.

~IUPUI Faculty Council Constitution Preamble

Getting the Job Done

Policies/Amendments Passed:
- [Ad Hoc] Distance Education Committee moved from ad hoc status to a standing committee (Approved May 5, 2015)
- Approval of the University Faculty Council to have three co-chairs (Approved May 5, 2015)
- Change in name and charge of the IUPUI Faculty Handbook Committee to the IUPUI Faculty Guide Committee (Approved May 5, 2015)
- Faculty Bonus Plan for IUPUI (Approved May 5, 2015)
- IUPUI Grade Replacement Policy was clarified from "first undergraduate degree" to mean "first baccalaureate degree." (Approved Oct. 14, 2015).
- Academic Calendar was updated to reflect a change in the start day for summer courses. Summer classes will begin on Tuesday of the week following spring final exams. Previously, the start day was Wednesday. (Approved Jan. 12, 2016).

Resolutions:
- Memorial Resolutions:
  - William F. Harvey (School of Law)
  - Katherine Lynne Schilling (IU School of Informatics and Computing at IUPUI)
  - Carl F. Rothe (School of Medicine)
  - David A. Flockhart, (School of Medicine)
  - Robert Madary Davis (Purdue School of Science at IUPUI)
  - Dolores F. Cikrit (School of Medicine)

Elections:
- Elected to the Promotion and Tenure Committee
  - Jane Schultz (through 2018)
Unit Representatives:

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<tr>
<th>School of Public Health*</th>
<th>Engineering and Technology</th>
<th>School of Science</th>
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<td>Fairbanks</td>
<td>6/17 Ross Silverman</td>
<td>6/16 Dan Koo</td>
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<td>6/17 Sarah Koskie</td>
<td>6/17 Peggy Stockdale</td>
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<td>Herron</td>
<td>6/17 Vance Farrow</td>
<td>6/16 Barbara Pierce</td>
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<td>Heather McCabe (alternate)</td>
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<td>6/16 Joan Poulsen</td>
<td>6/17 Ayoung Yoon</td>
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<td>Kelley</td>
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<td>6/17 Dwight Burlingame</td>
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<td>McKinney</td>
<td>6/16 Jim Nehf</td>
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<td>School of</td>
<td>6/16 Richard Jackson</td>
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<td>Joan Kowolik</td>
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<td>School of</td>
<td>6/16 Jim Scheurich</td>
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University Faculty Council: Term Expires June 30, 2017
Tina Baich (University Library)
Jan Froehlich (Medicine) *
L. Jack Windsor (Dentistry) *

*Indicates members of the UFC Executive Committee

IFC Executive Committee: Term Expiring June 30, 2017
Philip Goff (Liberal Arts)
John Hassell (Business)/Marc Mendonca (Medicine) alt
Miriam Murphy (Law Library)
IFC Nominating Committee:

Term Expiring June 30, 2017
Terri Bourus (Liberal Arts)
Marc Mendonca (Medicine)
Pamela Napier (Herron)

At-Large Representatives:

Tenured/Tenure Track
Term Expiring June 30, 2017
Greg Anderson (Science)
Leslie Ashburn-Nardo (Science)
Andrew Barth (Science)
Andrea Copeland (Info & Computing)
Anthony Firulli (Medicine)
Andrew Gavrin (Science)
Gina Gibau (Liberal Arts)
Catherine Lemmer (Law)
Marc Mendonca (Medicine)
Willie Miller (University Library)
Bethany Neal-Beliveau (Science)
William Orme (University Library)
Stephen Randall (Science)
Eva Roberts (Herron)
Jodi Smith (Medicine)
Thomas Upton (Liberal Arts)
Diane Von Ah (Nursing)
John Watson (Science)
Ronald Wek (Medicine)
Hiroki Yokota (Engineering & Technology)
Domenick Zero (Dentistry)

Non-Tenure Track
Term Expiring June 30, 2017

Clinical Category
Suzann Lupton (SPEA)

Lecturer Category
Claudia Grossman (Liberal Arts)
Kate Thedwall (UCOL/Liberal Arts)
Michael Yard (Science)

Research Category
Vacant

Faculty Board of Review Pool:

Term Expiring January 31, 2017
Rachel Applegate (Informatics & Computing)
Teri Belecky-Adams (Science)
Jeffrey Bennett (Dentistry)
Shawn Boyne (Law)
Faculty Grievance Advisory Panel:  Term Expiring January 31, 2017  
Joseph Dynlacht (Medicine)  
Dean Hawley (Medicine)  
Jeff Watt (Science)  

Annual Report on Board of Review Activity (Since May 2015)  
Marianne S. Wokeck, President  
IUPUI Faculty Council Meeting  
May 3, 2016  

Total Number of Board of Review Cases: 7  
Total Number of Requests Denied: 1  

Number of Board of Review Cases for:  
- Dismissal: 1  
- Academic Freedom: 1*  
- Non-Reappointment: 1  
- Tenure: 4*  
- Promotion: 2*  
- Salary Adjustment:  
- Nature or Conditions of Work:  
- Office of Equal Opportunity: 2  
*same case  

Requests Approved:  

Board of Review Case 15-01: A Board of Review was appointed and a formal hearing was held on June 15, 2015, regarding non-reappointment. The board’s recommendation fully supported the grievant. The chancellor rejected the board’s findings and provided documentation per the bylaws of the Faculty Council. The board met again on October 5, 2015, to discuss the case further. After consideration, the board responded to the chancellor’s concerns (October 12, 2015). Following further examination by the chancellor, a response was received with further recommendations, and the case was closed.  

Board of Review Case 15-02: A Board of Review was appointed and a formal hearing was held on October 29, 2015, regarding dismissal for cause. The board’s recommendation did not fully support the grievant; however, it was recommended the cause for dismissal be reopened. The chancellor accepted the recommendations but added additional process steps before the case could be concluded. The grievant did not accept the decision of the chancellor; therefore, dismissal was affirmed.
Board of Review Case 15-03: Disbanded as a settlement was reached with the grievant. A hearing was not held.

Complaint Case 15-04: A complaint case was appointed for review by the Faculty Council Executive Committee as per the bylaws of the Faculty Council regarding matters concerning the Office of Equal Opportunity. The EC’s recommendations did not fully support the grievant. The chancellor accepted the board’s recommendations.

Board of Review Case 15-05: A Board of Review was appointed and a formal hearing was held on July 21, 2015, regarding a negative tenure decision. The board’s recommendations did not fully support the grievant; however, it recommended addressing existing structural issues related to the process. The chancellor accepted the board’s final report and recommendations.

Board of Review Case 16-01: A Board of Review was appointed and an initial meeting was held on May 2, 2016, regarding a negative promotion and tenure decision. A hearing was not held by the time of this report.

Complaint Case 16-02: A complaint case was appointed for review by the Faculty Council Executive Committee as per the bylaws of the Faculty Council regarding matters concerning the Office of Equal Opportunity. A hearing was not held by the time of this report.

Requests Denied:

A request for a Faculty Board of Review was received after a negative promotion and tenure decision. After negotiations, an administrative resolution was not achieved. The IFC Executive Committee did not agree to move the case forward to a formal review.

Total Number of Grievances Referred to the Faculty Grievance Advisory Panel: 2

Members of the Faculty Grievance Advisory Panel reported two contacts by faculty members or librarians during the 2015-2016 academic year.

2  Grievances were resolved prior to any request for a Board of Review.
0  Grievance was sent to a Board of Review.
0  Grievances have not been referred to a Board of Review.

Continuing the Work

Per the IFC Constitution, Chancellor Charles Bantz gave the annual State of the Campus address on November 17, 2015.

The Faculty Census was presented on December 1, 2015, and can be found attached to the minutes of that meeting.

Committee Reports:
See the individual full reports on the committee web pages at http://www.iupui.edu/~fcouncil/committees.  A Report on Council Actions follows:
Report on Council Actions 2015-16 (per Bylaws Article 1. Section C.3)

Items that have been completed by the committees follow the Assignments for committees.

Committee Assignments

Academic Affairs Committee
- Campus Policy on Limits in Withdrawal: Policy to be voted on by AAFC, EC, and IFC fall 2013. (Oct. 2013: The AAC agreed that the policy was too restrictive. They agreed that students should not be allowed to enroll and withdraw (or fail) a given course numerous times. Perhaps an alternative solution is to block registration for such students, initiated at the unit level. The registrar will investigate creating lists of students who enroll repeatedly in the same course. These lists could be provided to the appropriate unit for action (registration block), if the units choose to do so. Annual Report 2014: The proposed policy was put on hold pending further fact-finding and deliberation.)
- Grade Forgiveness Policy (Annual Report 2014: Carried over from 2012-2013. Should this assignment be eliminated?)
- Investigate what, if any, “University Sanctioned Events” should be included in the Registrar’s list of Course Policies (Annual Report 2014: Committee added this assignment for the 2014-15 AY.)
- IUPUI Policy on International Teaching Assistants
- Potential Policy on Credit Hour Overlap Between Minor to Major or Major to Second Major (Porter email of 5-14-14) (Reported at February 3, 2015, IFC Meeting: The committee concludes that the academic units should have such policies and is generating a draft.)
- Evaluation of IUPUI Withdrawal Deadlines (Note: The committee meets the week of 5-9-16. It will be on the meeting agenda.)
- Best Practices for Accelerated Programs
- Report from Student Advocate on the status of the IUPUI Emergency Withdrawal procedures

Budgetary Affairs
- Assessments (School of Medicine)
- RCM Review/Banded tuition
- Monitor parking revenue / parking in general

Campus Planning Committee
- Advise IUPUI Administration: Planning and Institutional Improvement Administrative Liaison on outcomes. (May 2014: Ongoing.)
- Monitor parking on campus. Is the current plan working?
- Monitor crosswalk document in regard to IUPUI Strategic Plan and Bicentennial Strategic Plan.
- For 2016-17 Consideration – First Priority: Draft communication to be sent on behalf of the IFC on the NTTF Task Force Report and next steps following tabling the vote on 5-3-16. (See also note under Faculty Affairs Committee.)

Constitution and Bylaws Committee
- Verbatim Minutes: Review proposal to exclude notation of taking verbatim minutes if a recording is being made during council meetings. (Committee discussed this item; will suggest wording.)
- Nominations Committee: Review and change bylaws so that the Nominations Committee is made up of faculty governance leaders of the schools. (Update 7-10-14 and 6-10-15: keep on agenda.)
- Review and rewrite the charge to the Constitution and Bylaws Committee. (Update 7-10-14 and 6-10-15: keep on agenda.)
- Recognition of Honors College (Update 7-10-14 and 6-10-15: Recognition was discussion, but until the school submits a constitution and bylaws for review, no action is taken. Keep on agenda until C&B submitted by Honors College.)
- FGAP Bylaws revision (problem raised by Handbook Committee/Faculty Affairs Committee in 2013-2014). (Update 7-10-14 and 6-10-15: keep on agenda.)
- Undergraduate Curriculum Advisory Committee: (Update 2-25-14: With the Strategic Plan, this committee is under review by the Academic Affairs Committee and Faculty Affairs Committee as they determine whether the IFC should endorse an Undergraduate Curriculum Committee. The Constitution and Bylaws Committee will be asked to make a motion to remove the UCAC from the IFC Bylaws should the IFC endorse the new committee. The committee has been endorsed, so a motion is needed.)
- Limit the amount of time a Board of Review can be heard before time runs out once it has been assigned by the IFC-EC. (Motion made by IFC-EC on March 27, 2014.) (Update 7-10-14 and 6-10-15: keep on agenda.)
- Metropolitan Affairs Committee: The committee has been inactive for several years and no member appointed. Does it still need to be a committee of the IFC?
- Add the usage of Senior Academy faculty when considering composition of Boards of Review (Assigned per IFC-EC at 5-21-15 meeting).
• Look at coordinating with IUB the University Policies and how they interact with each other. (Also assigned to Faculty Guide Committee.)
• Review Constitution Article 1. Faculty Membership. Section A1. to reflect members of the faculty are those whose tenure home is IUPUI regardless of where they primarily work.

Distance Education Committee
• Continue work to include IUPUI’s voice in decision making at the university/system level
• Canvas transition
• IU Online Updates
• Follow-up on policies related to online testing and pilot software
• Review of video technologies utilized in distance education
• Connect with CTL on faculty development related to online education
• Replacement of Oncourse Project Sites

Faculty Affairs Committee
• “Term Contracts” in the School of Medicine for faculty not complying with standards set by the school. (Update from annual report: Committee not able to identify the problem to be addressed during 2014-15.)
• School of Medicine policy issued for compensation guidelines for tenured faculty. (Update from annual report: Lengthy discussion eventually founndered on the question of academic freedom. Is the SoM required to bow to the university in deciding standards?)
• How is tenure viewed in the School of Medicine and how is it tied to the practice plan?
• Review draft Adjunct Faculty Policy/Procedures for Promotion (On 4-21-14 committee agenda. Lavitt gave to Koskie on 2-2-15 by email. Will be addressed at the September 2015 meeting.)
• Definition of Tenure Status (Update from annual report: Not able to identify the problem to be addressed.)
• Report from the Task Force on Non Tenure Track Faculty (On May 3, 2016, the task force report to include additional NTTF faculty was heard. A motion was made to table the vote in order to consider the consequences of the changes. The report will be reconsidered in 2016-2017.)
• What does the word “faculty” mean in policies in the Faculty Guide? Who are the policies for? (“Faculty” appears to mean something different depending on the policy.)
• How can we involve more faculty in faculty governance (who can serve, who can vote, Faculty Guide, develop new faculty to serve in governance as the more senior faculty retire)?
• Sexual Violence Prevention Rules – compliance and review

Faculty Guide Committee
• Look at coordinating with IUB the University Policies and how they interact with each other. (Also assigned to Constitution and Bylaws Committee.)

Fringe Benefits Committee
• Benefits: Keep pushing to get the message out about benefits in a timely manner.
• Get the word out to faculty: Clinical Care Services at IUPUI (http://hr.iu.edu/benefits/CCServices/index.html)
• Comparison of benefits for IUPUI and IUB faculty.
• Maternity and Family leave
• Benefits for part-time faculty
• How does the IUPUI benefits plan compare to other institutions?

Research Affairs Committee
• Research policy for review: Revisions to the Sponsored Research Programs – Internal Submission Deadlines: http://policies.iu.edu/policies/categories/research/IU-Research-Policies/internal-deadlines.shtml
• New research policy that took effect August 2015: Laboratory Safety: http://policies.iu.edu/policies/categories/administration-operations/public-safety-institutional-ensure/PS-EHS-02.shtml
• New research policy that took effect August 2015: Dual Use Research of Concern: http://policies.iu.edu/policies/categories/research/IU-Research-Policies/durc.shtml
• Biomedical Research Institute
• Policy on Centers and Institutes
• Animal safety
• Update on the transparency and funding of programs
• Presentation of the Indirect Cost Recovery guidelines to the IFC.
• Return of NIH funds from the administrators to the PI.
• Human Subjects Research (IRB Process).
• Other study approvals – especially biosafety approvals and IACUC as centralization of oversight continues.
• Center designation process – inventory of active/inactive centers as a first fact-finding step.
• IUCRG Program – faculty input into future directions/funding priorities if the program continues.
• Monitor aspects of compliance across the university
• Purchasing and expenses on grants – detailed reporting
• Administrative burden on signature centers.

Staff Relations Committee
• “Guidelines on Use of Legal Credentials by Professional Staff” (JD Degree)
• TIME Timekeeping System
• Health Insurance Rates
• Performance Management
• Service with Distinction
• Intergroup Dialogue and Campus Civility
• Campus Safety / Emergency Planning

Student Affairs Committee
• Academic Misconduct
• Student Wellness
• Sexual Assault and Prevention / Title IX
• Awareness of students living on/off campus (Title IX and other issues)
• Climate Survey and LGBTQ Students
• Sexual Violence Prevention Rules – compliance and review

Items Completed:

Academic Affairs Committee
• Interpretation of “first undergraduate degree” in the Grade Replacement Policy (10-14-15: Reported on and approved by the IFC. The interpretation is to mean “first baccalaureate degree” The clarification is effective fall 2015.)
• Decide whether or not common questions should be adopted for course evaluations at IUPUI. Determine how common questions should be handled within core schools at IUPUI. (4-28-16: Discussed by IFC-EC.)
• Recommendation on Campuswide Core Questions for Online Course Questionnaires (Statement endorsed by the IFC at their meeting on 5-3-16.)

Budgetary Affairs Committee
• Cluster Conversations (Renamed to Campus Conversations.)

Campus Planning Committee
• Cluster Conversations (Renamed to Campus Conversations.)
• Monitor release of Grand Challenges and report on faculty opportunities (Simon Atkinson presented to IFC and provided periodic press releases.)
• Review Climate Survey results (Committee members met with Ann Mitchell and reviewed results, later met with VC Dace to give feedback.)
• Review IUPUI Strategic Plan including performance indicators and identify important goals and formulate priorities recommendation from the faculty’s point of view. (Chancellor’s report and stated priorities were reviewed.)
• Review and comment on National Survey of Student Engagement (NSSE) survey and other tools that gather information about students and faculty. (Committee members met with Ann Mitchell and reviewed results, later met with VC Dace to give feedback.)
• Review and comment on PULSE surveys; the data gathered by these surveys may be reviewed by this committee; examples: campus safety; diversity; common theme. (Committee members met with VC Dace.)
• Review and comment on Continuing Student Campus survey (first and second years – in house); (every third year NSSE is administered) (Waiting on the next survey to be released.)

Faculty Affairs Committee
• Statement on Freedom of Speech (Statement endorsed by the IFC at their meeting on 5-3-16.)
• Statement on Diversity-Unity (Statement endorsed by the IFC at their meeting on 5-3-16.)

Faculty Guide Committee
• Archived Faculty Guide on July 1, 2016.

Library Affairs Committee
• Monitor Open Access.
• Review role of online journals.
• Library resources for students are not the same as their faculty member has within Oncourse or Canvas.
**Student Affairs Committee**

- Community of Practice on Academic Integrity report to the committee.
- Update the Academic Misconduct portion of the *Student Code of Rights, Responsibilities, and Conduct*.
- Presentation by the Office of Student Involvement regarding their mission and activities.
- Presentation from the Office of Student Conduct regarding misconduct cases.
- Discussed proposal from the USG asking that language regarding sexual misconduct be placed in every course syllabus.
- Campus pedestrian safety.

**Technology Committee**

- How does the committee become informed about policies, guidelines, recommendations, proposed technologies, etc., and how can it provide input before a decision is made? *(Discussed, but continued frustration with lack of input into decisions about technology and paucity of communication once decisions have been made.)*
- BLUE course evaluation system
- FAR system
- Oncourse project site replacement
- One place to find a myriad of information. Communication. One.IU
- Received updates on new and continuing technologies throughout the year.
- Presentation on PERMA, a service for capturing websites cited in scholarly works.
- Updates on new classrooms and classroom technology.
- Regular updates about status/adoptions of Canvas.
- Joint meeting of IFC Distance Education Committee: Bulk of meeting devoted to IU Online.
- 3D Printing Services on Campus
- Next.IU pilot projects
- Update on eDossier system
- IU's videoconferencing strategy
- Updates on Unizen
- Notification plan for major system outages.