Faculty Affairs Committee (FAC) Recommendation

The FAC recommends the following framework for electing faculty to serve on the IUPUI Faculty Council (IFC).

These recommendations are designed to keep the already established election process practical and timely and to make the policy and process fair within the framework of faculty governance at Indiana University in general and IUPUI in particular (see below), which specifies that all representation of faculty in the IFC needs to preserve the proportion of a minimum of 60 percent of the total number of voting members as tenure/tenure track faculty (TTF).

The FAC’s recommendations require review and revisions of the IFC bylaws before they can become permanent. In order for the elections to determine non-tenure track faculty (NTTF) representation in the academic year 2018-2019 to be conducted according to the FAC’s recommendation, an exception to the current policy needs to be granted for spring 2018.

The FAC recommends that NTTF faculty members be granted the right to serve as elected unit representatives in the IFC if and only if the home units vote to allow this. The Table on the following page presents the distribution of the numbers of unit representatives across IUPUI. The potential number of NTTF unit representatives is also shown: The yellow-backgrounded column shows the minimum number of NTTF unit representatives if all units with one (1) unit representative were to elect an TTF. The green-backgrounded column shows the maximum number of NTTF unit representatives according to the recommendations of the FAC, preserving the principle of a minimum of 60 percent of the total number of voting members to be TTF.

Unit Representatives

Units elect their representatives (36 in total at present, see Table on next page). Units with one representative can choose their representatives, who can be tenured/tenure track, clinical, research, practice, or lecturer track NTTF. Units can decide to be more restrictive (i.e., TTF only, or [if entitled to more than one representative] a minimum number of TTF). ¹ Units with more than two (2) representatives can choose their representatives according to the proportion of a minimum of 66 percent TTF of the total number of each unit’s representatives.

Executive Committee (EC)

In addition to the four TTF seats on the EC, one seat is to be filled by a NTTF faculty.²

At-Large Representatives

No change is proposed in electing TTF or NTTF at-large representatives.

¹The unit’s determination of eligibility needs to be detailed in the unit’s bylaws.
²In effect, two “reserved” NTTF seats (one representative elected annually, each for a term of two years).
### The Determination of N

Number of unit representatives for each school is determined by the number of faculty in that school as a multiple of "N" rounded UP to the next whole number.

<table>
<thead>
<tr>
<th>Year</th>
<th>Total # of Faculty #</th>
<th># of Number of Unit Reps</th>
<th>Under the proposal from the FAC = NTT Min</th>
<th>Under the proposal from the FAC = NTT Max</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017-2019</td>
<td></td>
<td></td>
<td>X = number elected by unit</td>
<td>X = number elected by unit</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>If X = 1, TT = 1</td>
<td>If X = 1, NTT = 1</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>If X = 2, TT = 1</td>
<td>If X = 2, TT = 1</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>If X = 2, TT ≥ 66%</td>
<td>If X = 2, TT ≥ 66%</td>
</tr>
<tr>
<td>Heron</td>
<td>33</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Business (Kelly)**</td>
<td>31</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Columbus</td>
<td>34</td>
<td>1</td>
<td>1</td>
<td>1</td>
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<tr>
<td>Dentistry</td>
<td>43</td>
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<td>1</td>
<td>1</td>
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<tr>
<td>Education**</td>
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<td>1</td>
<td>1</td>
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<tr>
<td>Engr. &amp; Tech.**</td>
<td>73</td>
<td>2</td>
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<td>1</td>
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<tr>
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<td>1</td>
<td>1</td>
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<tr>
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<td>0</td>
<td>0</td>
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<tr>
<td>Informatics and Computing</td>
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<td>1</td>
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<td>IU Fort Wayne</td>
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<td>Law</td>
<td>36</td>
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<td>2</td>
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<tr>
<td>Medicine</td>
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<td>13</td>
<td>9</td>
<td>4</td>
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<tr>
<td>Nursing**</td>
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<tr>
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<tr>
<td>Phys. Ed &amp; Tour</td>
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<tr>
<td>Public &amp; Env. Affairs</td>
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<td>1</td>
<td>1</td>
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<td>Public Health</td>
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<td>1</td>
</tr>
<tr>
<td>Science**</td>
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<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Social Work</td>
<td>38</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>University Library***</td>
<td>28</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>IUPUI Total</td>
<td>1462</td>
<td>36</td>
<td>29</td>
<td>22</td>
</tr>
</tbody>
</table>

### Size of Faculty Council (# of Unit Reps. + An Equal # of At-Large Reps. + Ex-Officio Members*) #

- **MINIMUM** Size with 30 Ex-Officio Members: 102
- **MAXIMUM** Size with 45 Ex-Officio Members: 117

* Ex-Officio Members include: Chancellor, 2 Chancellor’s designees, 17 Deans of Schools, Dean of the Division of Undergraduate Education, Chancellor of IUPUC, PCI President, Vice President and Parliamentarian, 8 IFC Executive Committee Members, 7 UFC Members, Staff Council President, Undergraduate Student Government President, Graduate Student Organization President, and Senior Academy Chair. 15 of the 45 Ex-Officio Members could already be Unit or At-Large Members of the FAC. Hence, there can be a minimum of 30 and a maximum of 45 Ex-Officio Members.

** The counts for Business, E&T, Education, Liberal Arts, Library, Nursing, and Science does not include faculty librarians.

*** The count for librarians under University Library does not include those in the Columbus, Dentistry, Law, and Medical Libraries.

**** The count includes 20 faculty from Health/Rehabilitation Science and 18 from PETM.

# Does not include NTTF, which allows ten (10) representatives no matter what the total NTT faculty count is.

KEL/12-1-17
Modified by FAC January 2017
Constitution of the IUPUI Faculty

ARTICLE I. FACULTY MEMBERSHIP

Section A.
1. Individuals serving full-time who hold instructor (including lecturer) or professorial (including clinical and research) rank, as well as librarians of comparable rank, and who perform their functions primarily in Indianapolis, or who, having their principal functions elsewhere have rank in an academic unit which is primarily situated at IUPUI, shall be considered members of the faculty.
2. The faculty is divided between, on the one hand, tenured and tenure-track faculty members, and, on the other, non-tenure-track faculty members.

Section B.
1. All tenured and tenure-track faculty members shall be voting members of the faculty.
2. Regarding issues that are in the broadest sense of the term relevant to IUPUI, voting privileges can be granted to full-time non-tenure-track faculty members, but these privileges must be made explicit in this Constitution or its Bylaws.

ARTICLE IV. FACULTY COUNCIL

Section A. Membership

Faculty Council shall be composed of elected and ex officio members.

1. Elected members. Faculty members dedicated to teaching, research, creative work, and service, and librarians dedicated to performance, professional development, and service shall represent academic units. To be entitled to representation on the Faculty Council, an academic unit shall have its faculty organization documents on file with the President of the Faculty, be headed by an Academic Dean, and be certified by the IUPUI Faculty Council. The University Libraries of IUPUI shall be considered an academic unit.
   a. Elected members of the Faculty Council shall consist of unit representatives and at-large representatives.
   b. If the Council selects as President or Vice President faculty members who are not otherwise members of the Council, this shall confer membership and their presence on the Council shall be disregarded in apportioning unit and at-large representatives.
   c. If the Council elects to its Executive Committee a faculty member or librarian who is not otherwise a member of the Council, that person shall serve ex officio as a member of the Faculty Council. His or her presence on the Council as an ex officio member shall be disregarded in apportioning unit and at-large representatives.
   d. Elected members of the Council shall serve a term of two years, commencing with the first Council meeting of the fall semester. No elected member shall be eligible to serve more than two terms consecutively.
   e. Defining "N." At its November meeting of each odd-numbered year the Faculty Council will select a number N, as the apportionment base for election of unit representatives. Each academic unit will be entitled to elect one representative for each N persons in that unit and one representative for any fraction thereof comprising its eligible voting faculty. The "eligible voting faculty" will consist of the voting faculty as of October 1, as officially listed and certified by the Office of Academic and Faculty Records. The Faculty Council Coordinator, at the direction of the Executive Committee, will notify the president or chair of each unit no later than the middle of November of the number of unit representatives it may elect for the following term.
   f. Election of unit representatives. Each academic unit shall conduct its election of unit representatives by procedures it shall itself establish. The results of the unit elections shall be reported by each academic unit president or chair to the Faculty Council Coordinator and the President of the Faculty no later than the middle of March. The President shall announce the results of the elections at the April Council meeting.
   g. Election of at-large representatives. Election of at-large representatives shall be conducted in accordance with the procedures specified by the Faculty Council Bylaws, provided that the number of tenured or tenure-track at-large representatives shall be equal to the number of unit representatives, and provided further that the number of elected tenured or tenure-track representatives from any academic unit shall be less than one-half of the total number of elected members of the Council. Ten additional at-large representatives shall come from the ranks of the full-time non-tenure-track faculty (NTTF) and be elected by their peers; they will have the same rights and duties as other at-large representatives.
2. Ex officio members. The Chancellor of IUPUI, two Indianapolis administrative officers having campus-wide responsibilities and having been designated by the Chancellor, the head of each academic unit located in Indianapolis, and any elected member of the Executive Committee as well as any elected IUPUI representative to the University Faculty Council who is not otherwise a member of the Council shall be ex officio members of the Council.
3. Alternate members. A member of the Council who must be absent from any meeting of the Council may be represented at that meeting by an alternate, who will be permitted voice and vote. The alternate, who is not currently a member of the Council, must be a voting member of the Faculty (Constitution Article I, Section A). The alternate may have only one vote and may not represent more than one member of the Council.

4. Non-voting, ex officio members
   a. An elected representative of the Faculty organization of academic units utilizing existing IUPUI faculty shall be non-voting, ex officio members of the Council. The voting rights of each IUPUI faculty member shall be vested solely with the department and school or college of his or her primary academic appointment. Each Faculty organization shall be entitled to elect one ex officio non-voting representative for each N persons in the organization and one non-voting representative for any fraction thereof.
   b. The President or, in his or her absence, the Vice President of the IUPUI Student Assembly shall be a non-voting, ex officio member of the Council.
   c. The President of the IUPUI Staff Council shall be a non-voting, ex officio member of the Faculty Council. When the Staff Council President is unable to attend meetings of the Faculty Council, he or she may send a designated alternate.
   d. An elected representative of the IUPUI Senior Academy (an organization of retired IUPUI faculty and staff members) shall be a non-voting, ex officio.

BYLAW ARTICLE II. ELECTIONS

Section A. Election of Unit Representatives to the IUPUI Faculty Council

Unit representatives to the IUPUI Faculty Council shall be elected in accordance with the procedures specified by the IUPUI Faculty Constitution Article IV, Section A, Subsection 1, Paragraph f.

Section B. Elections of At-Large Representatives to the IUPUI Faculty Council

For the purpose of the election of at-large representatives, a distinction is to be made between two groups of voting faculty:

1. Full-time tenured or tenure-track faculty (hereafter Group 1) and
2. Full-time non-tenure-track faculty (hereafter Group 2).

For each group, two elections are required to choose at-large representatives to the IUPUI Faculty Council: one for nominating candidates for the available at-large representatives’ positions, and a second to elect the at-large representatives. For the first ballot, for each group the slate of candidates will consist of all eligible voting members of that group. In the subsequent voting, at-large representatives will be elected by each group from a slate resulting from the popular vote in the first election by that group (Constitution Article IV, Section A, Subsection 1, Paragraph g.).

1. Nomination to the at-large ballot
   a. Each voting member of Group 1 shall be eligible to nominate no more than three persons from a list of the tenured or tenure-track voting faculty prepared by the Faculty Council Coordinator under the supervision of the Nominating Committee. Each voting member of Group 2 shall be eligible to nominate no more than three persons from a list of non-tenure-track voting faculty prepared by the Faculty Council Coordinator under the supervision of the Nominating Committee.
   b. These lists shall be distributed no later than the middle of November and the nominating votes shall be returned no later than the middle of December to the Faculty Council Office for counting under the supervision of at least two members of the Nominating Committee.
   c. The Nominating Committee shall submit to the Faculty by the end of January two ballots.
   1. One ballot for the tenured or tenure-track voting faculty containing twice the number of nominees as the number of persons to be elected.
   2. One ballot for the non-tenure-track faculty also containing twice the number of nominees as the number of persons to be elected, and securing that the results of each election be such that of the ten non-tenure-track faculty representatives on the Faculty Council no more than two shall come from the same school and that there are at least two representatives from each of the clinical, research, and lecturer ranks.
   3. Each ballot shall contain the names of persons receiving the most nominations. In the case of a tie for the last position on a ballot, the Nominating Committee shall select persons for the ballot from among those ties.